

		Curriculum Document			
Curriculum Code		Curriculum Title		Logo	
263601005		Christian Religious Professional			
		Name	Email	Phone	Logo
Development Quality Partner		Health and Welfare Sector Education and Training Authority	info@hwseta.org.za	011 6076900	

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SECTION 1: CURRICULUM SUMMARY

1. Occupational Information

1.1 Associated Occupation

263601: Minister of Religion

1.2 Occupation or Specialisation Addressed by this Curriculum

263601005: Christian Religious Professional

1.3 Alternative Titles used by Industry

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2. Curriculum Information

2.1 Curriculum Structure

This qualification is made up of the following compulsory Knowledge and Practical Skill Modules:

Knowledge Modules:

- 263601005-KM-01, Essentials and characteristics of religious practitioners , NQF Level 4, Credits 6
- 263601005-KM-02, The Bible and Bible interpretation, NQF Level 5, Credits 30
- 263601005-KM-03, Basic Christian concepts , NQF Level 5, Credits 8
- 263601005-KM-04, Christian ethics , NQF Level 5, Credits 8
- 263601005-KM-05, History of the church and an overview of a variety of Christian traditions, NQF Level 4, Credits 6
- 263601005-KM-06, Principles of building the faith community , NQF Level 5, Credits 8
- 263601005-KM-07, Principles of preaching , NQF Level 4, Credits 8
- 263601005-KM-08, Principles of conducting services , NQF Level 4, Credits 6
- 263601005-KM-09, Spiritual formation, life skills training and value system development , NQF Level 5, Credits 10
- 263601005-KM-10, Principles of pastoral counseling in a Christian context (12 Credits, NQF Level 6, Credits 12
- 263601005-KM-11, The missional calling of the Church , NQF Level 5, Credits 7
- 263601005-KM-12, Principles of church leadership and ministry management , NQF Level 5, Credits 8
- 263601005-KM-13, Church administration, accountability and financial management , NQF Level 4, Credits 6

Total number of credits for Knowledge Modules: 123

Practical Skill Modules:

- 263601005-PM-01, Prepare sermons that will address the spiritual and contextual needs of the faith community , NQF Level 5, Credits 5
- 263601005-PM-02, Conduct worship services within the faith community , NQF Level 5, Credits 5
- 263601005-PM-03, Interact with groups and individuals in order to facilitate spiritual growth , NQF Level 6, Credits 4
- 263601005-PM-04, Nurture fellowship among members of the faith community , NQF Level 5, Credits 4
- 263601005-PM-05, Lead the faith community to show loving care in times of need or crisis, NQF Level 6, Credits 6
- 263601005-PM-06, Lead the faith community to live according to a Christian value system and Christian virtues , NQF Level 5, Credits 4
- 263601005-PM-07, Develop pro-active and reactive (coping) life skills in the faith community through preaching and teaching and mentoring , NQF Level 6, Credits 5
- 263601005-PM-08, Lead a faith community through visionary spiritual leadership (strategic management as a spiritual discipline), NQF Level 5, Credits 4
- 263601005-PM-09, Build the spiritual leadership capacity of the congregation / faith community , NQF Level 5, Credits 4
- 263601005-PM-10, Facilitate effective ministries in a faith community (operational management as a spiritual discipline) , NQF Level 4, Credits 4
- 263601005-PM-11, Facilitate stewardship processes in the faith community (stewardship as a spiritual discipline) , NQF Level 4, Credits 4
- 263601005-PM-12, Mobilise the faith community to share the good news of Jesus Christ with the world , NQF Level 5, Credits 4
- 263601005-PM-13, Plan and execute outreach programs to deal with socio-economic and other relevant needs in the wider community , NQF Level 5, Credits 3
- 263601005-PM-14, Initiate and / or participate in interventions to deal with needs and emergency situations in the community , NQF Level 5, Credits 3
- 263601005-PM-15, Participate in inter-faith community development initiatives , NQF Level 5, Credits 3
- 263601005-PM-16, Plan and manage the effective use of media , NQF Level 5, Credits 2

Total number of credits for Practical Skill Modules: 64

This qualification also requires the following Work Experience Modules:

- 263601005-WM-01, Prepare and conduct a worship service to nurture the relationship with God , NQF Level 5, Credits 15
- 263601005-WM-02, Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care , NQF Level 5, Credits 15
- 263601005-WM-03, Develop pro-active and reactive (coping) life skills and nurture Christian values in a faith community , NQF Level 5, Credits 10

- 263601005-WM-04, Engage the leadership of a faith community in discussions on visional leadership and operational management practices , NQF Level 5, Credits 5
- 263601005-WM-05, Plan and execute an outreach or community development project in a community , NQF Level 5, Credits 5

Total number of credits for Work Experience Modules: 50

2.2 Entry Requirements

NQF level 4 with English Communication.

3. Assessment Quality Partner Information

Name of body: Association of Christian Ministry Practitioners

Address of body: PO Box 12424 Queenswood, 0121

Contact person name: Dr J.P. van der Walt

Contact person work telephone number: 012 3296274

4. Part Qualification Curriculum Structure

SECTION 2: OCCUPATIONAL PROFILE

1. Occupational Purpose

Direct and conduct the ministry functions in a faith community in order to facilitate spiritual formation; nurture fellowship and mutual care within the faith community; help members to develop a Christian lifestyle; provide strategic leadership that leads to obedience to vocation as well as well-being and sustainability of the faith community; and develop a missional practice that shares the good news of Jesus Christ and serves the holistic well-being of the entire community

2. Occupational Tasks

- Lead the faith community in spiritual formation that nurtures their relationship with God (NQF Level 5)
- Develop and nurture fellowship and mutual care within the faith community (NQF Level 5)
- Facilitate the holistic well-being of people within the faith community by developing pro-active and reactive (coping) life skills and a Christian value system (NQF Level 5)
- Provide visional leadership that leads to obedience to vocation, as well as well-being and sustainability of the faith community (NQF Level 5)
- Develop a missional practice that shares the good news of Jesus Christ and serves the holistic well-being of the entire community (NQF Level 5)

3. Occupational Task Details

3.1. Lead the faith community in spiritual formation that nurtures their relationship with God (NQF Level 5)

Unique Product or Service:

A faith community with a mature relationship with God

Occupational Responsibilities:

- Prepare sermons that will address the spiritual needs of the faith community
- Conduct worship services within the faith community
- Administer sacraments within the faith community
- Interact with groups and individuals in order to facilitate spiritual growth

Occupational Contexts:

- Exposure to the processes of spiritual formation that nurtures the relationship with God within the faith community

3.2. Lead the faith community in spiritual formation that nurtures their relationship with God (NQF Level 5)

Unique Product or Service:

A faith community with a mature relationship with God

Occupational Responsibilities:

- Prepare sermons that will address the spiritual needs of the faith community
- Conduct worship services within the faith community
- Administer sacraments within the faith community
- Interact with groups and individuals in order to facilitate spiritual growth

Occupational Contexts:

- Exposure to the processes of spiritual formation that nurtures the relationship with God within the faith community

3.3. Develop and nurture fellowship and mutual care within the faith community (NQF Level 5)**Unique Product or Service:**

Harmonious caring faith community

Occupational Responsibilities:

- Nurture fellowship among members of the faith community
- Lead the faith community to show loving care in times of need or crisis

Occupational Contexts:

- Exposure to the processes of nurturing fellowship and mutual care within the faith community

3.4. Facilitate the holistic well-being of people within the faith community by developing pro-active and reactive (coping) life skills and a Christian value system (NQF Level 5)**Unique Product or Service:**

Personal Wellness

Occupational Responsibilities:

- Lead the faith community to live according to a Christian value system and Christian virtues
- Develop pro-active and reactive (coping) life skills in the faith community through preaching and teaching and mentoring

Occupational Contexts:

- Exposure to processes of facilitating the holistic well-being of people and creating a value driven community

3.5. Provide visional leadership that leads to obedience to vocation, as well as well-being and sustainability of the faith community (NQF Level 5)

Unique Product or Service:

Organisational Wellbeing

Occupational Responsibilities:

- Lead a faith community through visionary spiritual leadership (strategic management as a spiritual discipline)
- Facilitate effective ministries in a faith community (operational management as a spiritual discipline)
- Facilitate stewardship processes in the faith community (stewardship as a spiritual discipline)

Occupational Contexts:

- Exposure to the spiritual (visional) leadership and organisational management processes

3.6. Develop a missional practice that shares the good news of Jesus Christ and serves the holistic well-being of the entire community (NQF Level 5)**Unique Product or Service:**

Community focused faith community

Occupational Responsibilities:

- Mobilise the faith community to share the good news of Jesus Christ with the world
- Plan and execute outreach programs to deal with socio-economic and other relevant needs in the wider community
- Initiate and / or participate in interventions to deal with needs and emergency situations in the community
- Participate in inter-faith community development initiatives
- Conduct and promote spiritual advocacy relating to social justice issues
- Plan and manage the effective use of media

Occupational Contexts:

- Exposure to the processes of building the holistic well-being of communities

SECTION 3: CURRICULUM COMPONENT SPECIFICATIONS

SECTION 3A: KNOWLEDGE MODULE SPECIFICATIONS

List of Knowledge Modules for which Specifications are included

- 263601005-KM-01, Essentials and characteristics of religious practitioners , NQF Level 4, Credits 6
- 263601005-KM-02, The Bible and Bible interpretation, NQF Level 5, Credits 30
- 263601005-KM-03, Basic Christian concepts , NQF Level 5, Credits 8
- 263601005-KM-04, Christian ethics , NQF Level 5, Credits 8
- 263601005-KM-05, History of the church and an overview of a variety of Christian traditions, NQF Level 4, Credits 6
- 263601005-KM-06, Principles of building the faith community , NQF Level 5, Credits 8
- 263601005-KM-07, Principles of preaching , NQF Level 4, Credits 8
- 263601005-KM-08, Principles of conducting services , NQF Level 4, Credits 6
- 263601005-KM-09, Spiritual formation, life skills training and value system development , NQF Level 5, Credits 10
- 263601005-KM-10, Principles of pastoral counseling in a Christian context (12 Credits, NQF Level 6, Credits 12
- 263601005-KM-11, The missional calling of the Church , NQF Level 5, Credits 7
- 263601005-KM-12, Principles of church leadership and ministry management , NQF Level 5, Credits 8
- 263601005-KM-13, Church administration, accountability and financial management , NQF Level 4, Credits 6

1. 263601005-KM-01, Essentials and characteristics of religious practitioners, NQF Level 4, Credits 6

1.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches that underpin the work of religious practitioners

The learning will enable learners to demonstrate an understanding of:

- KM-01-KT01: The task of the religious practitioner
- KM-01-KT02: Essentials of spiritual maturity of the religious practitioner
- KM-01-KT03: Ethical conduct in ministry
- KM-01-KT04: Christ like leadership
- KM-01-KT05: Inculturation

1.2 Guidelines for Topics

1.2.1. KM-01-KT01: The task of the religious practitioner

Topic elements to be covered include:

- KT0101 Purpose of in ministry
- KT0102 Tasks and responsibilities of ministry

Internal Assessment Criteria and Weight

- IAC0101 Describe the purpose of ministry and relate it to the tasks and responsibilities of ministry

(Weight 20%)

1.2.2. KM-01-KT02: Essentials of spiritual maturity of the religious practitioner

Topic elements to be covered include:

- KT0201 Spiritual, emotional and social maturity
- KT0202 Spiritual disciplines

Internal Assessment Criteria and Weight

- IAC0201 Distinguish the characteristics of spiritual, emotional and social maturity and indicate the role of spiritual disciplines in the development of spiritual maturity

(Weight 20%)

1.2.3. KM-01-KT03: Ethical conduct in ministry

Topic elements to be covered include:

- KT0301 Principles of ethical conduct in ministry

- KT0302 Accountability in ministry
- KT0303 Harmful and unethical practices in ministry

Internal Assessment Criteria and Weight

- IAC0303 Given a range of typical ethical and accountability dilemmas encountered in ministry, identify the ethical principles to consider and discuss related harmful and unethical practices

(Weight 20%)

1.2.4. KM-01-KT04: Christ like leadership

Topic elements to be covered include:

- KT0401 Servant leadership style
- KT0402 Hope and visionality
- KT0403 Wisdom, analytical and problem solving principles

Internal Assessment Criteria and Weight

- IAC0401 Describe the characteristics of Servant Leadership
- IAC0402 Explain the importance of enhancing hope and providing vision as key elements of Christ like leadership
- IAC0403 Given a variety of problematic ministry scenarios identify possible solutions, evaluate them and suggest the best solutions based on analytical and problem solving principles

(Weight 20%)

1.2.5. KM-01-KT05: Inculturation

Topic elements to be covered include:

- KT0501 Principles of inculturation
- KT0502 Principles for identifying and eliminating harmful teaching, rituals and other practices

Internal Assessment Criteria and Weight

- IAC0501 Discuss the principles of inculturation
- IAC0502 Describe the key principles of integrating the Christian living with a specific context
- IAC0503 Given a specific range of scenarios distinguish between harmful and healthy teaching, rituals and other religious practices

(Weight 20%)

1.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

1.4 Exemptions

2. 263601005-KM-02, The Bible and Bible interpretation, NQF Level 5, Credits 30

2.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches to reading and understanding the Bible as word of God

The learning will enable learners to demonstrate an understanding of:

- KM-02-KT01: The Bible as foundational document of Christianity
- KM-02-KT02: Interpretation of the Bible

2.2 Guidelines for Topics

2.2.1. KM-02-KT01: The Bible as foundational document of Christianity

Topic elements to be covered include:

- KT0101 Overview of the Bible
- KT0102 Views on the inspiration and authority of the Bible
- KT0103 Resources and aids in reading the Bible

Internal Assessment Criteria and Weight

- IAC0101 Discuss different views on the inspiration and authority of the Bible relate it to the views of a specific church tradition
- IAC0102 Give a brief overview of the origin, historical background, structure and message of the books of the Bible
- IAC0103 Describe the relationship between the Old Testament and the New Testament
- IAC0104 Identify the different types of books (genres) in the Bible, explain the characteristics of each type and indicate how it impacts on Bible interpretation

(Weight 50%)

2.2.2. KM-02-KT02: Interpretation of the Bible

Topic elements to be covered include:

- KT0201 Traditions and views of Bible interpretation
- KT0202 Principles of understanding and interpreting the Bible for our time and situation (basics of hermeneutics and exegesis)
- KT0203 Irresponsible Bible interpretation practices to avoid

Internal Assessment Criteria and Weight

- IAC0201 Describe how different faith traditions deal with the interpretation of the Bible
- IAC0202 Discuss the principles of understanding and interpreting the Bible for our time and situation (the basics of hermeneutics and exegesis)

- IAC0203 Identify and explain irresponsible Bible interpretation practices that must be avoided

(Weight 50%)

2.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

2.4 Exemptions

3. 263601005-KM-03, Basic Christian concepts , NQF Level 5, Credits 8

3.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the basic Christian concepts that define the Christian faith

The learning will enable learners to demonstrate an understanding of:

- KM-03-KT01: Overview: the beliefs and values of selected Christian faith traditions
- KM-03-KT02: Knowing God
- KM-03-KT03: God
- KM-03-KT04: Creation, humankind and the need for salvation
- KM-03-KT05: New life in Christ and in the power of the Spirit

3.2 Guidelines for Topics

3.2.1. KM-03-KT01: Overview: the beliefs and values of selected Christian faith traditions

Topic elements to be covered include:

- KT0101 Catholic and Reformed
- KT0102 Pentecostal, charismatic, third wave Pentecostal□□
- KT0103 Modernist and post-modernist
- KT0104 Black / liberation and feminist
- KT0105 Theological trends in Africa

Internal Assessment Criteria and Weight

- IAC0101 Discuss the beliefs and values of own faith tradition by comparing it to one other Christian faith tradition
- IAC0102 Discuss major trends of theology in Africa

(Weight 20%)

3.2.2. KM-03-KT02: Knowing God

Topic elements to be covered include:

- KT0201 Different views on knowing God (theism, deism, atheism, agnosticism, modernist, post-modern, African views of God, integrated world view, etc)
- KT0202 Views on revelation□□

Internal Assessment Criteria and Weight

- IAC0201 Describe different views of knowing God
- IAC0202 Discuss African views of knowing God

- IAC0203 Discuss the concept revelation and the role of the Bible as instrument of revelation
- IAC0204 Distinguish between an integrated and closed world view and indicate how it impacts the way God is known

(Weight 20%)

3.2.3. KM-03-KT03: God

Topic elements to be covered include:

- KT0301 God as Creator
- KT0302 Trinity
- KT0303 Characteristics of God
- KT0304 African views of God
- KT0305 Distorted views of God

Internal Assessment Criteria and Weight

- IAC0301 Describe Biblical images and metaphors of God with special reference to Trinity, God as Creator and the attributes or characteristics of God
- IAC0302 Describe typical African views of God
- IAC0303 Discuss distortions in the understanding of God

(Weight 20%)

3.2.4. KM-03-KT04: Creation, humankind and the need for salvation

Topic elements to be covered include:

- KT0401 Understanding the Biblical world view
- KT0402 Creation - God's gift, man kinds responsibility
- KT0403 Humankind: Created in the image of God
- KT0404 Fallen humanity and the need for salvation
- KT0405 God the Sender (missio Dei)
- KT0406 Jesus of Nazareth, Jesus the Christ
- KT0407 Holy Spirit

Internal Assessment Criteria and Weight

- IAC0401 Discuss a Biblical worldview with reference to the origin of creation, man kinds responsibility and the meaning of life
- IAC0402 Discuss fallen humanity in light of the Biblical message

- IAC0403 Describe salvation through Jesus Christ and the Holy Spirit as Gods way of restoring creation
- IAC0404 Discuss God the Sender and the implication for the ministry of the church

(Weight 20%)

3.2.5. KM-03-KT05: New life in Christ and in the power of the Spirit

Topic elements to be covered include:

- KT0501 The church as new community (Biblical understanding of the nature and calling of the church)
- KT0502 Renewal (transformation) of people
- KT0503 Renewal (transformation) of the world

Internal Assessment Criteria and Weight

- IAC0501 Discuss the nature and calling of the Church as body of Christ
- IAC0502 Describe the renewal of people and the world with special reference to justification, sanctification and vocation□□
- IAC0503

(Weight 20%)

3.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

3.4 Exemptions

4. 263601005-KM-04, Christian ethics, NQF Level 5, Credits 8

4.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories and principles related to Christian ethics

The learning will enable learners to demonstrate an understanding of:

- KM-04-KT01: Principles of ethical thinking
- KM-04-KT02: Core ethical themes

4.2 Guidelines for Topics

4.2.1. KM-04-KT01: Principles of ethical thinking

Topic elements to be covered include:

- KT0101 Principles of how ethical guidelines are developed from the Bible
- KT0102 Reading and interpreting classical texts (e.g. Ten Commandments, house tables, Catholic Tradition of mortal and venial sins) and traditions on ethics
- KT0103 Approaches to ethical thinking and value system formation

Internal Assessment Criteria and Weight

- IAC0101 Explain how ethical guidelines are developed from the Bible
- IAC0102 Give examples of classical texts on ethics, and demonstrate how one of such texts can be applied to a typical life situation
- IAC0103 Explain the principles of ethical thinking and value system formation and its link to virtuous living

(Weight 50%)

4.2.2. KM-04-KT02: Core ethical themes

Topic elements to be covered include:

- KT0201 Christian perspective on the meaning and sanctity of life
- KT0202 Personal ethics (related to truthfulness, reliability, integrity, sexuality, etc)
- KT0203 Ethics of inter-personal relationships (including sexual relationships, family, marriage and other inter-personal relationships)
- KT0204 Ethics of economics, ownership, wealth, work, initiative and entrepreneurship
- KT0205 Ethics of good governance
- KT0206 Ethics in politics and community life

Internal Assessment Criteria and Weight

- IAC0201 Illustrate how the Christian faith can contribute to the experience of meaning, and an understanding of the sanctity, of life
- IAC0202 Explain how Christian faith should impact on personal ethics and on inter-personal relationships
- IAC0203 Give examples of how Christian faith can influence ethical behaviour in economics, work, business, politics, and community life

(Weight 50%)

4.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

4.4 Exemptions

5. 263601005-KM-05, History of the church and an overview of a variety of Christian traditions, NQF Level 4, Credits 6

5.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the history of the church and the nuances of the various Christian traditions

The learning will enable learners to demonstrate an understanding of:

- KM-05-KT01: Survey of the general church history
- KM-05-KT02: Survey of the African church history

5.2 Guidelines for Topics

5.2.1. KM-05-KT01: Survey of the general church history

Topic elements to be covered include:

- KT0101 Origin and development of the Church and her various manifestations
- KT0102 Overview of the main groups of churches that developed in the world, their characteristics and the relations between them

Internal Assessment Criteria and Weight

- IAC0101 Describe how the various manifestations of the church started and developed since the time of the New Testament
- IAC0102 Give a brief overview of the main groups of churches that developed in the world, their characteristics and the relations between them
- IAC0103 Discuss the variety of confessional traditions that developed in the history of the Church and identify the significant differences between them

(Weight 50%)

5.2.2. KM-05-KT02: Survey of the African church history

Topic elements to be covered include:

- KT0201 The history of the development of the Church in the African context
- KT0202 The history of missionary work in Africa
- KT0203 The history of the development of the main groups of African Instituted Churches (AICs)

Internal Assessment Criteria and Weight

- IAC0201 Describe the history of missionary work in Africa and its influence on the development of a variety of churches
- IAC0202 Discuss the reasons for the development of the African Instituted Churches (AICs)
- IAC0203 Explain the characteristics of the main groups of AICs and the distinctions between them

(Weight 50%)

5.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

5.4 Exemptions

6. 263601005-KM-06, Principles of building the faith community, NQF Level 5, Credits 8

6.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches that underpin the building of a faith community

The learning will enable learners to demonstrate an understanding of:

- KM-06-KT01: The principles of building healthy faith communities
- KM-06-KT02: Focus areas in building the faith community
- KM-06-KT03: The principles of children and youth ministry
- KM-06-KT04: The principles of ministry to senior members of the faith community

6.2 Guidelines for Topics

6.2.1. KM-06-KT01: The principles of building healthy faith communities

Topic elements to be covered include:

- KT0101 The missional nature of the church as point of departure
- KT0102 Principles of spiritual and visional leadership (strategic planning and management) as a spiritual discipline of the church
- KT0103 Ministry planning and management (operational management) as a spiritual discipline of the church
- KT0104 The five-fold ministry leadership model
- KT0105 Integration of the different aspects of ministry

Internal Assessment Criteria and Weight

- IAC0101 Explain the meaning and implication of the missional nature of the church
- IAC0102 Distinguish between visional (strategic) leadership and ministry (operational) management in building a faith community
- IAC0103 Describe the fivefold ministry leadership model
- IAC0104 Identify the main parts of a typical Christian / Bible-based ministry, give examples of how different parts of a ministry can be mutually integrated, and discuss the value of the integrated approach

(Weight 25%)

6.2.2. KM-06-KT02: Focus areas in building the faith community

Topic elements to be covered include:

- KT0201 Fellowship (group interaction with other believers) and its role in spiritual formation
- KT0202 Theory and practice of focused interest group ministries in the faith community

- KT0203 Principles of a ministry of mutual care and compassion
- KT0204 Principles of social cohesion and conflict management
- KT0205 Principles of dealing with diverse traditions and cultures
- KT0206 Principles of dealing with ecumenical relationships
- KT0207 Principles for ministry to frail and institutionalised people

Internal Assessment Criteria and Weight

- IAC0201 Describe the role of fellowship as a contributor to spiritual formation
- IAC0202 Given a specific context of social or economic challenges among members of the faith community, identify the relevant Biblical / Christian principles of mutual care and compassion and illustrate how these can be practically applied
- IAC0203 Describe the role and significance of interest groups in building the faith community
- IAC0204 Given a context of conflict between groups in the faith community with diverse traditions and cultures, explain how the principles of social cohesion and conflict management can be practically applied
- IAC0205 Identify typical situations where good ecumenical relationships are necessary, identify possible challenges to such good relationships, and discuss how the application of principles of ecumenical can assist in overcoming such challenges
- IAC0206 Outline the characteristics of care to frail and institutionalised people

(Weight 25%)

6.2.3. KM-06-KT03: The principles of children and youth ministry

Topic elements to be covered include:

- KT0301 Biblical foundations of child and youth ministry
- KT0302 Role of family in child and youth ministry
- KT0303 Holistic development of children and youth

Internal Assessment Criteria and Weight

- IAC0301 Describe the qualities, abilities, interest and needs of senior members of the faith community is with reference to its implications for ministry
- IAC0302 Describe the importance of establishing sustainable relationships within the family and significant others in building a sustainable ministry
- IAC0303 Describe the needs associated with the different phases of aging

(Weight 25%)

6.2.4. KM-06-KT04: The principles of ministry to senior members of the faith community

Topic elements to be covered include:

- KT0401 Biblical foundations of ministry to senior members of the faith community
- KT0402 Principles of involving senior members of the faith community in ministry
- KT0403 Characteristics of senior members and its implication for ministry

Internal Assessment Criteria and Weight

(Weight 25%)

6.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

6.4 Exemptions

7. 263601005-KM-07, Principles of preaching , NQF Level 4, Credits 8

7.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and methods related to preparing sermons

The learning will enable learners to demonstrate an understanding of:

- KM-07-KT01: Basic points of departure related to preaching
- KM-07-KT02: Principles of preparing a sermon
- KM-07-KT03: Delivering the sermon

7.2 Guidelines for Topics

7.2.1. KM-07-KT01: Basic points of departure related to preaching

Topic elements to be covered include:

- KT0101 The place of preaching within the overall framework of ministry
- KT0102 The relationship between preaching and the person (spirituality, character, etc) of the preacher
- KT0103 The Bible (Text, Word) as primary source of preaching
- KT0104 The context (world) as key to relevant preaching
- KT0105 The principles of exegesis and hermeneutics

Internal Assessment Criteria and Weight

- IAC0101 Discuss the role of preaching in ministry
- IAC0102 Discuss the impact the character of the preacher has on preaching
- IAC0103 Describe the principles of exegesis and hermeneutics
- IAC0104 Describe the principles of linking the Bible as primary source of preaching with the context of the audience

(Weight 33%)

7.2.2. KM-07-KT02: Principles of preparing a sermon

Topic elements to be covered include:

- KT0201 Steps in the preparation of a sermon
- KT0202 Principles of selecting texts and themes to cover a broad spectrum of needs

Internal Assessment Criteria and Weight

- IAC0201 Given a specific scenario the learner needs to apply the principles of hermeneutics, explain how texts and themes were selected and outline the steps followed to prepare a sermon for the specific audience

(Weight 33%)

7.2.3. KM-07-KT03: Delivering the sermon

Topic elements to be covered include:

- KT0301 Principles of effective, relevant and stimulating preaching
- KT0302 Different kinds and styles of preaching
- KT0303 Principles of public speaking and the use of technical aids in preaching

Internal Assessment Criteria and Weight

- IAC0301 Given a variety of sermons the learner needs to comment on the sermon by listing and applying the characteristics underpinning the effective delivery of a sermon

(Weight 34%)

7.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

7.4 Exemptions

8. 263601005-KM-08, Principles of conducting services, NQF Level 4, Credits 6

8.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, principles, approaches and methods of conducting services

The learning will enable learners to demonstrate an understanding of:

- KM-08-KT01: Principles of conducting normal services (such as regular Sunday worship services)
- KM-08-KT02: Principles of conducting different worship service types

8.2 Guidelines for Topics

8.2.1. KM-08-KT01: Principles of conducting normal services (such as regular Sunday worship services)

Topic elements to be covered include:

- KT0101 Different liturgical traditions
- KT0102 Principles of worship and worship services
- KT0103 Principles for administering the sacraments during worship services
- KT0104 Rituals, symbols, places of worship

Internal Assessment Criteria and Weight

- IAC0101 Given a variety of examples of services the learner needs to list relevant principles and use them to comment on the liturgy, administering of the sacraments, rituals, symbols and setting of the worship service

(Weight 50%)

8.2.2. KM-08-KT02: Principles of conducting different worship service types

Topic elements to be covered include:

- KT0201 Principles for officiating a Christian marriage (including preparation for official examination as marriage officer)
- KT0202 Principles for conducting funerals
- KT0203 Principles regarding prayer for deliverance and healing
- KT0204 Principles for meditative services

Internal Assessment Criteria and Weight

- IAC0201 Given a variety of examples of types of services (that includes marriage, funeral, special service and meditative) the learner needs to list relevant principles and use them to comment on whether the principles were applied

(Weight 50%)

8.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

8.4 Exemptions

9. 263601005-KM-09, Spiritual formation, life skills training and value system development, NQF Level 5, Credits 10

9.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches that underpin spiritual formation, life skills training and value system development

The learning will enable learners to demonstrate an understanding of:

- KM-09-KT01: The principles and elements of spiritual formation
- KM-09-KT02: Developing pro-active (positive) life skills and habits
- KM-09-KT03: Developing reactive (coping) life skills and habits
- KM-09-KT04: Deliverance and healing in Spiritual formation
- KM-09-KT05: Nurturing of Christian values and virtues as part of spiritual formation

9.2 Guidelines for Topics

9.2.1. KM-09-KT01: The principles and elements of spiritual formation

Topic elements to be covered include:

- KT0101 Biblical and theological foundations of spiritual formation
- KT0102 Principles and processes of spiritual formation
- KT0103 Principles and methods to nurture spiritual disciplines and practices

Internal Assessment Criteria and Weight

- IAC0101 Discuss Biblical foundations of spiritual disciplines
- IAC0102 Give an overview of the classical formulation of spiritual formation and spiritual disciplines
- IAC0103 Identify and describe processes of spiritual formation. Describe methods to nurture the core spiritual disciplines (Bible study, prayer, meditation and contemplation)

(Weight 20%)

9.2.2. KM-09-KT02: Developing pro-active (positive) life skills and habits

Topic elements to be covered include:

- KT0201 Biblical foundations and general principles of positive (pro-active) life skills and habits
- KT0202 Nurturing positive life skills and habits

Internal Assessment Criteria and Weight

- IAC0201 Discuss Biblical foundations of positive (pro-active) life skills and habits
- IAC0202 Identify and discuss core life skills and habits to develop (Range: healthy interpersonal relationships, communication skills, marriage, family and parenting skills, etc)

- IAC0203 Discuss ways of nurturing positive life skills and habits

(Weight 20%)

9.2.3. KM-09-KT03: Developing reactive (coping) life skills and habits

Topic elements to be covered include:

- KT0301 Biblical / theological foundations of coping (reactive) life skills
- KT0302 Principles and methods to nurture strong coping skills

Internal Assessment Criteria and Weight

- IAC0301 Discuss Biblical foundations of coping (reactive) life skills
- IAC0302 Identify and discuss core reactive (coping) life skills and habits to develop (Range: skills to deal with personal stress and depression, stressed relationships, financial stress, poverty, illness, old age, bereavement, own mortality, etc)
- IAC0303

(Weight 20%)

9.2.4. KM-09-KT04: Deliverance and healing in Spiritual formation

Topic elements to be covered include:

- KT0401 Biblical and theological foundations of deliverance and healing
- KT0402 Principles of using deliverance and healing in spiritual formation and of dealing with harmful spiritual practices

Internal Assessment Criteria and Weight

- IAC0401 Discuss Biblical and theological foundations of deliverance and healing
- IAC0402 Explain the concepts of strongholds of evil and witchcraft as it functions in the Africa
- IAC0403 Discuss Biblical principles of assessing the need for deliverance and healing in spiritual formation
- IAC0404 Given a range of scenarios comment on the need for deliverance and healing and suggest ways to apply it to nurture spiritual formation

(Weight 20%)

9.2.5. KM-09-KT05: Nurturing of Christian values and virtues as part of spiritual formation

Topic elements to be covered include:

- KT0501 Biblical and theological foundations of values and virtues (virtue ethics)
- KT0502 Principles and methods of nurturing values and virtues

Internal Assessment Criteria and Weight

- IAC0501 Discuss the link between a virtuous life and spiritual formation
- IAC0502 Discuss methods to nurture personal values and virtues as part of spiritual formation

(Weight 20%)

9.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

9.4 Exemptions

10. 263601005-KM-10, Principles of pastoral counseling in a Christian context (12 Credits, NQF Level 6, Credits 12)

10.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches related to pastoral counseling in a Christian context

The learning will enable learners to demonstrate an understanding of:

- KM-10-KT01: The concept of pastoral counseling in a Christian context
- KM-10-KT02: Models of pastoral counseling
- KM-10-KT03: Doing pastoral counseling
- KM-10-KT04: The underlying principles of specific counseling interventions
- KM-10-KT05: Counseling in a culturally complex situation
- KM-10-KT06: Counseling administration

10.2 Guidelines for Topics

10.2.1. KM-10-KT01: The concept of pastoral counseling in a Christian context

Topic elements to be covered include:

- KT0101 Overview of the different levels of pastoral interventions
- KT0102 Fundamentals of pastoral counseling

Internal Assessment Criteria and Weight

- IAC0101 Distinguish between the different levels of pastoral interventions (care, counseling and therapy)
- IAC0102 Discuss the biblical principles that will lead to good practice in pastoral counseling
- IAC0103 Identify and explain different approaches to pastoral counseling
- IAC0104 Describe the qualities and role of a competent pastoral counselor

(Weight 16%)

10.2.2. KM-10-KT02: Models of pastoral counseling

Topic elements to be covered include:

- KT0201 Overview of different models of counseling and therapy
- KT0202 Principles involved in determining the model of pastoral counseling to apply Internal assessment criteria

Internal Assessment Criteria and Weight

- IAC0201 Describe different models of counseling and therapy and explain how one should decide which model to apply

(Weight 17%)

10.2.3. KM-10-KT03: Doing pastoral counseling

Topic elements to be covered include:

- KT0301 Different settings for doing pastoral counseling (individual counseling, couples counseling, group counseling)
- KT0302 The counseling process
- KT0303 Referral, follow-up and use of other available resources

Internal Assessment Criteria and Weight

- IAC0301 Discuss how a counselor should establish a counseling relationship and a structured environment in different settings (for instance, with individuals, couples and groups)
- IAC0302 Explain the counseling process with specific reference to the importance of empathy, communication and listening skills, confidentiality, ethical conduct and prayer in the counseling process
- IAC0303 Identify resources and support structures in the church and community and explain how a referral system can be established

(Weight 16%)

10.2.4. KM-10-KT04: The underlying principles of specific counseling interventions

Topic elements to be covered include:

- KT0401 Stress and depression
- KT0402 Relationship (including marriage) counseling
- KT0403 Illness, crisis and trauma
- KT0404 Substance abuse and addiction

Internal Assessment Criteria and Weight

- IAC0401 Describe the underlying principles of specific counseling interventions, such as in situations of stress and depression; marriage and family problems; domestic violence and divorce; sickness, death and trauma; substance abuse and addiction

(Weight 17%)

10.2.5. KM-10-KT05: Counseling in a culturally complex situation

Topic elements to be covered include:

- KT0501 Principles of inter-cultural and inter-doctrinal sensitivity

- KT0502 Christian views and practices related to concepts of healing and deliverance in traditional African and other contexts

Internal Assessment Criteria and Weight

- IAC0501 Explain the principles of inter-cultural and inter-doctrinal sensitivity in the counseling process
- IAC0502 Discuss how Christian counseling practices relate to traditional African concepts of healing and deliverance
- IAC0503 Describe the principles of dealing with harmful spiritual practices in counseling

(Weight 17%)

10.2.6. KM-10-KT06: Counseling administration

Topic elements to be covered include:

- KT0601 Administration (administrative record keeping)
- KT0602

Internal Assessment Criteria and Weight

- IAC0601 Discuss the rationale and techniques of writing reports and keeping records of counseling sessions

(Weight 17%)

10.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

10.4 Exemptions

11. 263601005-KM-11, The missional calling of the Church , NQF Level 5, Credits 7

11.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the role of the church (Christianity) in local communities, society and the world

The learning will enable learners to demonstrate an understanding of:

- KM-11-KT01: Missional calling of the church
- KM-11-KT02: Principles and methods executing the missional calling of the church
- KM-11-KT03: The pro active and reactive service role and responsibility of the church in society
- KM-11-KT04: Social justice, advocacy and policy

11.2 Guidelines for Topics

11.2.1. KM-11-KT01: Missional calling of the church

Topic elements to be covered include:

- KT0101 The concept of the missional calling of the Church
- KT0102 Transformations in the way the missional calling of the Church is understood
- KT0103 The unfinished task of the church

Internal Assessment Criteria and Weight

- IAC0101 Explain the concept of the missional calling of the church and how it differs from the traditional understanding of mission

(Weight 25%)

11.2.2. KM-11-KT02: Principles and methods executing the missional calling of the church

Topic elements to be covered include:

- KT0201 Basic principles and methods of evangelism
- KT0202 Basic principles and methods of church planting
- KT0203 Basic principles and methods involved in the fresh expressions movement
- KT0204 Basic principles of and methods of community involvement as response to the missional calling
- KT0205 Discipleship as way of fulfilling the missional calling
- KT0206 The power of establishing and developing a humble, Christ-like presence in communities

Internal Assessment Criteria and Weight

- IAC0201 Explain the similarities and differences between the concepts of evangelism, church planting and the approach promoted by the fresh expressions movement□□

- IAC0202 Give examples of community involvement as a response to the missional calling of the church
- IAC0203 Explain how discipleship relates to the missional calling of the church, and illustrate how it can be applied as a way of fulfilling the missional calling of the church
- IAC0204 Explain what a humble, Christ-like presence of the church in communities means, and give examples of how this could be applied in practice

(Weight 25%)

11.2.3. KM-11-KT03: The proactive and reactive service role and responsibility of the church in society

Topic elements to be covered include:

- KT0301 Principles and methods of research and conducting social analysis (determining the strengths and needs in society)
- KT0302 The principles of providing compassionate service in the community
- KT0303 The principles of community development from a Christian perspective
- KT0304 Focus areas in community development: specific challenges

Internal Assessment Criteria and Weight

- IAC0301 Describe the principles and methods of community research and social analysis as it applies to a Christian faith community
- IAC0302 Given a specific socio-economic situation of a community, describe how the principles of compassionate service and community development from a Christian perspective could be applied in practice
- IAC0303 Given a clearly defined set of challenges in a community, give examples of how a faith community could respond in a way that will confirm its understanding of its missional calling

(Weight 25%)

11.2.4. KM-11-KT04: Social justice, advocacy and policy

Topic elements to be covered include:

- KT0401 Christian visions and understandings of Biblical justice
- KT0402 Principles, practices and processes of prophetic witness

Internal Assessment Criteria and Weight

- IAC0401 Given a specific situation of socio-political or economic injustice (oppression, corruption, nepotism, chauvinism, the destruction of social fibre, endemic homelessness and joblessness, etc), formulate a relevant Christian vision based on a Biblical understanding of justice
- IAC0402 Explain how a relevant and effective prophetic witness could be delivered via advocacy and policy making processes

(Weight 25%)

11.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

11.4 Exemptions

12. 263601005-KM-12, Principles of church leadership and ministry management, NQF Level 5, Credits 8

12.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches that underpin church leadership and ministry management

The learning will enable learners to demonstrate an understanding of:

- KM-12-KT01: Principles of visional (strategic) leadership in the faith community
- KM-12-KT02: Principles of church, accountability and sustainability as a spiritual discipline
- KM-12-KT03: Principles of ministry planning and management as a spiritual discipline

12.2 Guidelines for Topics

12.2.1. KM-12-KT01: Principles of visional (strategic) leadership in the faith community

Topic elements to be covered include:

- KT0101 Biblical view of church leadership and leadership in general
- KT0102 Characteristics of servant / incarnational leadership
- KT0103 Qualities and skills of a Christian leader
- KT0104 Leadership training through mentoring or discipleship

Internal Assessment Criteria and Weight

- IAC0101 Given different leaders described in the Bible, (e.g. Moses, Nehemiah, David, Paul, Nebukadneser, Cyrus) identify their leadership styles
- IAC0102 Describe the characteristics of servant leadership
- IAC0103 Discuss mentoring and discipleship as methods of leadership training

(Weight 33%)

12.2.2. KM-12-KT02: Principles of church, accountability and sustainability as a spiritual discipline

Topic elements to be covered include:

- KT0201 Accountability as spiritual discipline and attribute of a true church
- KT0202 Systems and processes of church government / governance
- KT0203 The need and value of a constitution
- KT0204 Decision making through meetings
- KT0205 Financial planning and management as a spiritual and visional discipline
- KT0206 Planning for sustainability and growth as a spiritual and visional (missional) discipline

Internal Assessment Criteria and Weight

- IAC0201 Discuss accountability as spiritual discipline and attribute of a true church
- IAC0202 Discuss the need of systems and processes, a constitution and joint decision-making as principles of church governance and accountability
- IAC0203 Discuss how a spiritual and visional approach impacts on financial planning and management in a faith community
- IAC0204 Discuss the principles of planning with a missional focus

(Weight 33%)

12.2.3. KM-12-KT03: Principles of ministry planning and management as a spiritual discipline

Topic elements to be covered include:

- KT0301 The importance of good planning
- KT0302 Operational planning and management in a faith environment
- KT0303 Core concepts of management in the faith environment
- KT0304 Problem solving principles
- KT0305 Staffing and staff management
- KT0306 Principles of project management

Internal Assessment Criteria and Weight

- IAC0301 Discuss how a spiritual and visional approach impacts on operational ministry planning and management in a faith community
- IAC0302 Given a variety of typical problems in a faith community identify appropriate problems solving techniques and describe how these will be utilised to address the problem
- IAC0303 Discuss principles of staff management
- IAC0304 Discuss principles of project management

(Weight 34%)

12.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

12.4 Exemptions

13. 263601005-KM-13, Church administration, accountability and financial management, NQF Level 4, Credits 6

13.1 Purpose of the Knowledge Modules

The main focus of the learning in this knowledge module is to build an understanding of the key concepts, theories, principles and approaches that underpin church administration, accountability and financial management

The learning will enable learners to demonstrate an understanding of:

- KM-13-KT01: Aspects of church administration and management
- KM-13-KT02: Sustainability planning and programming
- KM-13-KT03: Accountability

13.2 Guidelines for Topics

13.2.1. KM-13-KT01: Aspects of church administration and management

Topic elements to be covered include:

- KT0101 Member administration and data management
- KT0102 Personnel management and administration
- KT0103 Asset and facilities management
- KT0104 Ministry process management and administration

Internal Assessment Criteria and Weight

- IAC0101 Describe the principles of member administration and data management
- IAC0102 Describe the principles of personnel management and administration
- IAC0103 Describe the principles of asset and facilities management

(Weight 33%)

13.2.2. KM-13-KT02: Sustainability planning and programming

Topic elements to be covered include:

- KT0201 Principles of compiling a ministry plan
- KT0202 Principles of financial planning in a faith community
- KT0203 Fund development procedures and processes in and on behalf of a faith community

Internal Assessment Criteria and Weight

- IAC0201 Discuss the elements and process of compiling a ministry plan
- IAC0202 Given a variety of typical congregational settings comment on the financial planning, management, control and accountability

(Weight 33%)

13.2.3. KM-13-KT03: Accountability

Topic elements to be covered include:

- KT0301 Accountability principles
- KT0302 Systems and procedures for corporate governance as it applies to a church / faith institution

Internal Assessment Criteria and Weight

- IAC0301 Given a variety of typical congregational settings comment on the application of accountability and corporate governance principles

(Weight 34%)

13.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

13.4 Exemptions

SECTION 3B: PRACTICAL SKILL MODULE SPECIFICATIONS

List of Practical Skill Module Specifications

- 263601005-PM-01, Prepare sermons that will address the spiritual and contextual needs of the faith community , NQF Level 5, Credits 5
- 263601005-PM-02, Conduct worship services within the faith community , NQF Level 5, Credits 5
- 263601005-PM-03, Interact with groups and individuals in order to facilitate spiritual growth , NQF Level 6, Credits 4
- 263601005-PM-04, Nurture fellowship among members of the faith community , NQF Level 5, Credits 4
- 263601005-PM-05, Lead the faith community to show loving care in times of need or crisis, NQF Level 6, Credits 6
- 263601005-PM-06, Lead the faith community to live according to a Christian value system and Christian virtues , NQF Level 5, Credits 4
- 263601005-PM-07, Develop pro-active and reactive (coping) life skills in the faith community through preaching and teaching and mentoring , NQF Level 6, Credits 5
- 263601005-PM-08, Lead a faith community through visionary spiritual leadership (strategic management as a spiritual discipline), NQF Level 5, Credits 4
- 263601005-PM-09, Build the spiritual leadership capacity of the congregation / faith community , NQF Level 5, Credits 4
- 263601005-PM-10, Facilitate effective ministries in a faith community (operational management as a spiritual discipline) , NQF Level 4, Credits 4
- 263601005-PM-11, Facilitate stewardship processes in the faith community (stewardship as a spiritual discipline) , NQF Level 4, Credits 4
- 263601005-PM-12, Mobilise the faith community to share the good news of Jesus Christ with the world , NQF Level 5, Credits 4
- 263601005-PM-13, Plan and execute outreach programs to deal with socio-economic and other relevant needs in the wider community , NQF Level 5, Credits 3
- 263601005-PM-14, Initiate and / or participate in interventions to deal with needs and emergency situations in the community , NQF Level 5, Credits 3
- 263601005-PM-15, Participate in inter-faith community development initiatives , NQF Level 5, Credits 3
- 263601005-PM-16, Plan and manage the effective use of media , NQF Level 5, Credits 2

1. 263601005-PM-01, Prepare sermons that will address the spiritual and contextual needs of the faith community, NQF Level 5, Credits 5

1.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to prepare a sermon in response to a specific context

The learner will be required to:

- PM-01-PS01: Listen to and understand the faith community and its context
- PM-01-PS02: Select and study a Bible Text
- PM-01-PS03: Discern (search for) God message in the text through spiritual practices and disciplines
- PM-01-PS04: Formulate the message and the intended outcome

1.2 Guidelines for Practical Skills

1.2.1. PM-01-PS01: Listen to and understand the faith community and its context

Scope of Practical Skill

Given a specific faith community (or interest group within that faith community) to prepare a sermon for the learner must be able to:

- PA0101 Do a contextual and congregational analysis in the faith community / group
- PA0102 List the characteristics that define the context of the faith community / group
- PA0103 Describe contextual strengths and needs in the faith community / group
- PA0104 Describe the main characteristics of the world views of the faith community / group
- PA0105 Relate the context of the faith community / group to the context in the broader community or society

Applied Knowledge

- AK0101 Contextual and congregational analysis principles
- AK0102 World view theory

Internal Assessment Criteria

- IAC0101 Describe the context of the relevant interest group in terms of their unique characteristics, world view, and socio-economic setting

1.2.2. PM-01-PS02: Select and study a Bible Text

Scope of Practical Skill

Given a specific scenario consisting of a description of the context of a group or faith community the learner must be able to:

- PA0201 Select a text Bible text with a message that is relevant to an aspect of the context as described
- PA0202 Explain why this specific text is selected (inter alia explaining the intended utility of the specific text, such as to inform, console, build, persuade, challenge, warn, reprimand, etc)
- PA0203 Apply the Bible interpretation method of choice to do the following:
 - Identify the original intention of the selected text, and
 - Develop a message from the text that is both true to the original intention of the text and relevant to the current context

Applied Knowledge

- AK0201 Principles of selecting a text that is contextually relevant
- AK0202 Principles and methods of Bible interpretation
- AK0203 Principles of the contextually relevant application of a text

Internal Assessment Criteria

- IAC0201 Select and apply a recognised Bible interpretation method , procedure or technique to a) State the original intention of the text, and b) Indicate the relevance of the selected text to the context of the audience in the presented scenario

1.2.3. PM-01-PS03: Discern (search for) Gods message in the text through spiritual practices and disciplines

Scope of Practical Skill

Given a defined spirituality (spiritual tradition the learner must be able to:

- PA0301 Follow typical practices or disciplines of the specific spiritual tradition (Bible study, prayer, meditation, etc) to discern Gods message for a situation
- PA0302 Articulate the message as it crystallises

Applied Knowledge

- AK0301 Theories and traditions of spirituality, spiritual practices and spiritual disciplines
- AK0302 Theory on how the application of spiritual practices and disciplines can contribute in discerning Gods will for a specific present context

Internal Assessment Criteria

- IAC0301 The prepared sermon communicates information, using conventions appropriate to the context, in written and oral or signed form or in practical demonstration that reflects a responsible application of the Biblical interpretation process

1.2.4. PM-01-PS04: Formulate the message and the intended outcome

Scope of Practical Skill

Given different styles of preaching, worship services and liturgical traditions the learner must be able to:

- PA0401 Formulate the sermon/ message
- PA0402 Integrate the sermon with the liturgy

Applied Knowledge

- AK0401 Worship Services Characteristics
- AK0402 Liturgical traditions
- AK0403 Principles of formulating a sermon/message

Internal Assessment Criteria

1.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

1.4 Exemptions

2. 263601005-PM-02, Conduct worship services within the faith community, NQF Level 5, Credits 5

2.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to conduct worship services that will facilitate the experience of an encounter with God and will support the effective delivering of the sermons message

The learner will be required to:

- PM-02-PS01: Plan a worship service
- PM-02-PS02: Conduct a worship service
- PM-02-PS03: Administer the sacraments within the faith community

2.2 Guidelines for Practical Skills

2.2.1. PM-02-PS01: Plan a worship service

Scope of Practical Skill

Given a specific audience and liturgical options the learner must be able to:

- PA0101 Plan the sequence of events for a worship service
- PA0102 Structure the form and content of the elements of the worship service in a way that will facilitate the experience of an encounter with God and of mutual fellowship, and will support the effective delivering of the sermons message
- PA0103 Clarify the roles and responsibilities of the various role-players in the service

Applied Knowledge

- AK0101 Worship Services Characteristics
- AK0102 Relevant liturgical traditions
- AK0103 Liturgical principles underlying the experience of an encounter with God and of mutual fellowship
- AK0104 Principles of how liturgy supports the effective delivering of the sermons message

Internal Assessment Criteria

- IAC0101 The planned worship services show an understanding of different kinds of worship services, the liturgical elements and the relationships between these parts.
- IAC0102 The liturgical plan (planned worship service) has a logical flow and thought process
- IAC0103 Liturgical elements to facilitate the faith community's experience of an encounter with God and mutual fellowship were identified and included in the plan
- IAC0104 The liturgical elements were intentionally structured to support the faith community in understanding and embracing the sermons message

2.2.2. PM-02-PS02: Conduct a worship service

Scope of Practical Skill

Given a specific audience, setting and an appropriate liturgical plan the learner must be able to:

- PA0201 Lead the entire service in a way that that will facilitate the experience of an encounter with God and of mutual fellowship
- PA0202 Deliver a sermon as an integral part of the liturgy, in a way that will support the faith community in understanding and embracing the sermons message

Applied Knowledge

- AK0201 Theory of liturgical process
- AK0202 Theory of fellowship and group dynamics / group cohesion
- AK0203 Principles of effective preaching and of public speaking

Internal Assessment Criteria

- IAC0201 Communicate information, using conventions appropriate to the context, in oral form or in practical demonstration that a) afforded the faith community the experience of a personal encounter with God; b) enhances the mutual fellowship of believers; and c) helped the faith community was to understand and to relate to the message

2.2.3. PM-02-PS03: Administer the sacraments within the faith community

Scope of Practical Skill

Given a specific sacrament tradition the learner must be able to:

- PA0301 Prepare the sacrament elements in a simulated setting in accordance with the relevant sacrament tradition
- PA0302 Identify the supporting roles of faith community members for administering the sacraments
- PA0303 Allocate and confirm the supporting roles of congregation members for administering the sacraments
- PA0304 Lead the faith community in reflection on the meaning of the sacraments
- PA0305 Lead the faith community in preparing to receive the sacraments
- PA0306 Administer the sacraments

Applied Knowledge

- AK0301 Knowledge of the relevant sacramental tradition(s)

Internal Assessment Criteria

- IAC0301 Take account of, and act in accordance with prescribed relevant sacrament tradition in preparing and administering the sacraments and allocating supporting roles to faith community members
- IAC0302 Take account of, and act in accordance with prescribed relevant sacrament tradition in administering the sacraments and reflecting on the meaning of the sacraments

2.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

2.4 Exemptions

3. 263601005-PM-03, Interact with groups and individuals in order to facilitate spiritual growth, NQF Level 6, Credits 4

3.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to facilitate spiritual growth in group and individual settings

The learner will be required to:

- PM-03-PS01: Organise and lead study groups / spiritual growth groups
- PM-03-PS02: Provide spiritual growth support to individuals (leaders or individual members in the faith community)

3.2 Guidelines for Practical Skills

3.2.1. PM-03-PS01: Organise and lead study groups / spiritual growth groups

Scope of Practical Skill

Given a study group (spiritual growth group) that requires guidance in knowledge, understanding and personal appropriation of the Christian faith and world view the learner must be able to:

- PA0101 Confirm the specific growth needs of the group
- PA0102 Prepare or source study material that will fulfill the need
- PA0103 Lead a study group and present the material in a way that will facilitate spiritual growth

Applied Knowledge

- AK0101 Principles of spiritual growth
- AK0102 Principles of group facilitation and of learning processes during different phases of life (adult, youth, adolescence, young child, etc)
- AK0103 Information on core spiritual growth topics (related to basic Christian concepts, Christian ethics, Christian understanding of life skills and coping skills, etc)
- AK0104 Information on available resources that are relevant to spiritual growth

Internal Assessment Criteria

- IAC0101 Evaluate different sources of information to select information appropriate to the task and analyse, synthesise and evaluate that in order to prepare study material that address identified needs
- IAC0102 Using appropriate academic and professional or occupational conventions, formats and technologies in a group setting to facilitate spiritual growth

3.2.2. PM-03-PS02: Provide spiritual growth support to individuals (leaders or individual members in the faith community)

Scope of Practical Skill

Given an individual who requests guidance in spiritual growth the learner must be able to:

Given an individual who requests guidance in spiritual growth the learner must be able to:

- PA0201 Confirm the specific growth needs of the individuals
- PA0202 Prepare or source study group material that will fulfill the need
- PA0203 Conduct one or more individual session(s) with the individual in a way that will facilitate spiritual growth

Applied Knowledge

- AK0201 Principles of spiritual growth
- AK0202 Principles of individual spiritual formation processes, including discipleship, mentorship, and spiritual gifting
- AK0203 Information on core spiritual growth topics (related to basic Christian concepts, Christian ethics, Christian understanding of life skills and coping skills, etc)
- AK0204 Information on available resources that are relevant to spiritual growth

Internal Assessment Criteria

- IAC0201 Evaluate different sources of information to select information appropriate to the identified needs and analyse, synthesise and evaluate that in order to prepare study material that address identified needs
- IAC0202 Using appropriate academic and professional or occupational conventions, formats and technologies in a individual conversation setting to facilitate spiritual growth

3.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

3.4 Exemptions

4. 263601005-PM-04, Nurture fellowship among members of the faith community, NQF Level 5, Credits 4

4.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop skills that promote fellowship (harmonious, mutually supportive relationships and a sense of belonging) among members of the faith community

The learner will be required to:

- PM-04-PS01: Evaluate and describe the existing relationships in the faith community
- PM-04-PS02: Facilitate an understanding of the church as a community of fellowship and care through preaching and teaching
- PM-04-PS03: Use worship services to build fellowship, unity and harmony
- PM-04-PS04: Create ministry interventions to strengthen the experience of fellowship within the faith community

4.2 Guidelines for Practical Skills

4.2.1. PM-04-PS01: Evaluate and describe the existing relationships in the faith community

Scope of Practical Skill

Given a faith community setting the learner must be able to:

- PA0101 Identify the critical aspects that determine or impact the state of relationships and the level of mutual support and sense of belonging
- PA0102 Draft a tool to allow members to assess fellowship and care in a faith community
- PA0103 Compile a report on the findings of the evaluation

Applied Knowledge

- AK0101 Basic Christian concepts: nature and characteristics of church
- AK0102 Methods of assessing internal group relationships in a faith community
- AK0103 Theory of fellowship and group dynamics / group cohesion

Internal Assessment Criteria

- IAC0101 Gather information from a range of sources to select information related to theory of fellowship and group dynamics appropriate to the critical relationship aspects of the given scenario or case study, to develop an assessment tool, summaries the information obtained from the tool and compile a report

4.2.2. PM-04-PS02: Facilitate an understanding of the church as a community of fellowship and care through preaching and teaching

Scope of Practical Skill

Given a group in a faith community with needs for a better understanding of the character of the church the learner must be able to:

- PA0201 Devise a viable strategy for the strengthening or nurturing of fellowship, mutual support and a sense of belonging in the faith community
- PA0202 Prepare a sermon or message on the unique character and nature of a local church (faith community) in terms of fellowship and mutual relationships
- PA0203 Use different groups settings in the faith community to strengthen the experience of or commitment to mutual care and fellowship

Applied Knowledge

- AK0201 Basic Christian concepts: nature and characteristics of church
- AK0202 Methods of assessing internal group relationships in a faith community
- AK0203 Theory of fellowship and group dynamics / group cohesion
- AK0204 Principles of age appropriate teaching and learning

Internal Assessment Criteria

- IAC0201 Evaluate the performance of others and decide on specific aspects that require attention to nurture or strengthen commitment to unity and fellowship
- IAC0202 Communicate information using sermons, messages and group sessions appropriate to the context, in written and oral or signed form or in practical demonstration to nurture or strengthen commitment to unity and fellowship

4.2.3. PM-04-PS03: Use worship services to build fellowship, unity and harmony

Scope of Practical Skill

Given a group in a faith community with a need for fellowship and harmonious relationships the learner must be able to:

- PA0301 Conduct a worship service in the presence of the group or faith community
- PA0302 Guide praise and worship activities in a manner that will lead to the experience of an encounter with God, and also strengthen and nurture an experience of fellowship among the members of the faith community
- PA0303 Deliver a sermon that will strengthen the experience of fellowship and unity in the faith community
- PA0304 Introduce supporting activities during the service that will strengthen the experience of mutual fellowship and mutual care, for example testimonies, group prayers, prayers of intercession and for deliverance, healing and other personal needs of faith community members

Applied Knowledge

- AK0301 Principles of conducting praise and worship services
- AK0302 Principles regarding the nurturing and strengthening of fellowship, unity and harmony

Internal Assessment Criteria

- IAC0301 The sermon and supporting activities were conducive to the experience of unity and fellowship, and were sensitive to the spirituality and culture of the faith community

- IAC0302 The faith community was encouraged to participate during the worship service

4.2.4. PM-04-PS04: Create ministry interventions to strengthen the experience of fellowship within the faith community

Scope of Practical Skill

Given a group in a faith community with fellowship needs the learner must be able to:

- PA0401 Identify interest groups (eg. young married couples, parents, seniors, or persons in the same profession etc) or categories of need (e.g. jobless people, parents needing parenting skills training, etc) in the faith community and select one to focus on
- PA0402 Plan the development (or revitalisation) of a ministry related to the selected group or need, which aims at nurturing fellowship and mutual care
- PA0403 Align the plans with the overall vision and mission of the faith community and the spiritual gifts, talents and interests of members
- PA0404 Develop a monitoring and evaluation plan to support the maintenance of the ministry

Applied Knowledge

- AK0401 Principles of planning, organising and maintenance of ministries as fellowship and mutual support activities in the faith community
- AK0402 Theory of the identification and nurturing of spiritual gifts, talents and interests of members

Internal Assessment Criteria

- IAC0401 Evaluate the fellowship of interest groups and take appropriate ministry action where necessary; take responsibility for own learning and promote the learning of others
- IAC0402 Select and apply ministry methods, procedures and monitoring techniques and plan and manage an implementation process within an already existing ministry environment

4.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

4.4 Exemptions

5. 263601005-PM-05, Lead the faith community to show loving care in times of need or crisis, NQF Level 6, Credits 6

5.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop the skill to nurture a faith community that will practice loving care in times of need or crisis

The learner will be required to:

- PM-05-PS01: Provide loving care during times of sickness, bereavement or other forms of life normal distress situations
- PM-05-PS02: Provide loving care where special forms of distress are experienced
- PM-05-PS03: Design a process to identify and respond to trauma and crisis in a faith community

5.2 Guidelines for Practical Skills

5.2.1. PM-05-PS01: Provide loving care during times of sickness, bereavement or other forms of life normal distress situations

Scope of Practical Skill

Given a faith community setting with members who are ill, in bereavement or experiencing other forms of distress and a need for loving care and comforting, the learner must be able to:

- PA0101 Conduct visits to people in distress to provide support, and care
- PA0102 Source material support and spiritual resources for helping people in need
- PA0103 Incorporate cultural views on sickness, death or other forms of distress, in planning the provision of care and support
- PA0104 Prepare reports and records for supervision purposes
- PA0105 Set up and use a referral system for specialised support

Applied Knowledge

- AK0101 Counseling principles related to the relevant forms of regular distress
- AK0102 Principles of report writing, record keeping and participation in a supervision programme
- AK0103 Principles of confidentiality
- AK0104 Principles of dealing with diverse traditions and cultures
- AK0105 Principles of referral

Internal Assessment Criteria

- IAC0101 Evaluate, select and apply appropriate methods, procedures or techniques to support people in a defined context
- IAC0102 Use appropriate academic and professional or occupational conventions, formats and technologies for a given context to produce supervision reports.
- IAC0103 Take responsibility for his or her decisions and actions including the responsibility for setting up and use of referral systems when supporting people in need

5.2.2. PM-05-PS02: Provide loving care where special forms of distress are experienced

Scope of Practical Skill

Given a faith community with members experiencing special needs (for example as children or youth at risk, people living with HIV and Aids, people with disabilities, the poor or unemployed), the learner must be able to:

- PA0201 Design a process to identify the presence of special needs
- PA0202 Apply the designed process to identify the existence of special needs in the faith community
- PA0203 In respect of one such special need, plan a ministry in the faith community to support the persons with the selected need
- PA0204 Prepare and involve members of the faith community to provide specific support according to their gifts and interests
- PA0205 Keep record of, and report on, progress with the ministry by monitoring established success criteria

Applied Knowledge

- AK0201 Knowledge of specific special needs such as HIV, disability, youth or children at risk, etc
- AK0202 Principles of establishing ministries and support groups for persons with special needs
- AK0203 Principles of record keeping
- AK0204 Principles of establishing and monitoring community support initiatives
- AK0205 Theory of spiritual gifts

Internal Assessment Criteria

- IAC0201 Identify, analyse and solve problems in unfamiliar contexts, gathering evidence and applying solutions based on appropriate evidence and procedures for supporting people with special needs, the ministry for people with special needs include: a) Identification of special needs in the faith community; b) Prepare and involve people in the faith community as part of the support ministry; and c) Keep records and reports on the monitoring of support to people with special needs□□

5.2.3. PM-05-PS03: Design a process to identify and respond to trauma and crisis in a faith community

Scope of Practical Skill

Given any faith community the learner must be able to:

- PA0301 Distinguish crisis and trauma from problem or need□□
- PA0302 Design a crisis and trauma referral system that will be effective in the faith community, including steps to report crisis and trauma (including arrangements in terms of an open door policy, confidentiality measures, etc)

- PA0303 Prepare a training outline to train leaders in the faith community on reporting and providing first line support in times of crisis and trauma

Applied Knowledge

- AK0301 Counseling principles for trauma and crisis
- AK0302 Crisis and trauma support principles, rules of confidentiality, legal requirements related to specific trauma or crisis situations
- AK0303 Principles of establishing referral systems

Internal Assessment Criteria

- IAC0301 Identify, analyse and solve problems in unfamiliar contexts, gathering evidence and applying solutions based on appropriate evidence and procedures for supporting people in crisis and trauma, the ministry for people in crisis and trauma include: a. Distinguish crisis and trauma□□ from problem or need in identifying people for support b. Prepare and involve people in the faith community as part of the support ministry c. Keep records and reports on the monitoring of support to □people in crisis and trauma□□

5.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

5.4 Exemptions

6. 263601005-PM-06, Lead the faith community to live according to a Christian value system and Christian virtues, NQF Level 5, Credits 4

6.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to nurture a Christian value system and Christian virtues among the members of the faith community

The learner will be required to:

- PM-06-PS01: Evaluate the faith community in terms of their adherence to a Christian value system and Christian virtues
- PM-06-PS02: Nurture a Christian value system and Christian virtues in the faith community

6.2 Guidelines for Practical Skills

6.2.1. PM-06-PS01: Evaluate the faith community in terms of their adherence to a Christian value system and Christian virtues

Scope of Practical Skill

Given any faith community the learner must be able to:

- PA0101 Do a contextual and congregational analysis, in consultation with leaders in the faith community, of the issues regarding values and virtues in the faith community and their environment, and the consequences thereof
- PA0102 Identify issues regarding values and virtues of the faith community that need to be attended to, with a motivation why these are important for the faith community
- PA0103 Define, in terms of Christian ethical principles and Christian virtues, the behaviour to promote with regard to the identified issues

Applied Knowledge

- AK0101 Basic Christian concepts with reference to new life in Christ and in the power of the Spirit□□
- AK0102 Biblical / Christian ethics
- AK0103 Principles of evaluating and nurturing ethical behaviour

Internal Assessment Criteria

- IAC0101 Gather information from a range of sources to select information appropriate to the Christian value system and Christian virtues and analyse and evaluate that information to produce a profile of the level of adherence a faith community has to a Christian value system
- IAC0102 Take account of, and suggest actions in accordance with Christian ethical values and practices

6.2.2. PM-06-PS02: Nurture a Christian value system and Christian virtues in the faith community

Scope of Practical Skill

Given the results of a contextual and congregational analysis regarding values and virtues in a faith community and a definition of outcomes regarding ethics and virtues to be pursued, the learner must be able to:

- PA0201 Plan a programme or process aimed at nurturing the values and virtues in the faith community, in accordance with the identified outcomes
- PA0202 Identify in the plan the most effective (age and culturally appropriate) ways for the nurturing of the values and virtues (e.g. preaching, teaching, study groups, mentoring, counseling, drama and storytelling, printed media, electronic and social media, etc.)
- PA0203 Implement one of the components of the plan in the faith community and evaluate the effect it had on the knowledge, attitude and behaviour of participants

Applied Knowledge

- AK0201 Basic Christian concepts with reference to new life in Christ and in the power of the Spirit
- AK0202 Christian ethics / virtue ethics
- AK0203 Principles of evaluating and nurturing ethical behaviour
- AK0204 Principles of using a variety of age and culturally appropriate communication and teaching methods to make an impact on the knowledge, attitude and behaviour of people
- AK0205 Principles of group dynamics

Internal Assessment Criteria

- IAC0201 Take account of, and suggest an actions plan accordance with Christian ethical values and practices aimed at nurturing the values and virtues in the faith community
- IAC0202 Gather information from a range of sources to compile a context sensitive plan with appropriate methods to nurture the Christian value system and Christian virtues
- IAC0203 Effective (age and culturally appropriate) ways for the nurturing Christian values and virtues in the faith community
- IAC0204 A component of the plan was implemented and evaluated, and a report on the outcomes was prepared.

6.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

6.4 Exemptions

7. 263601005-PM-07, Develop pro-active and reactive (coping) life skills in the faith community through preaching and teaching and mentoring, NQF Level 6, Credits 5

7.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to nurture pro-active and reactive (coping) life skills and spiritual disciplines / practices in the faith community through preaching, teaching, mentorship (or discipleship training) and counseling

The learner will be required to:

- PM-07-PS01: Listen in order to understand the context and holistic well-being needs of the community and plan an intervention (mentoring, teaching, sermon) to address identified needs
- PM-07-PS02: Cultivate pro- and reactive life skills and spiritual disciplines / practices through preaching, counseling, teaching and mentoring

7.2 Guidelines for Practical Skills

7.2.1. PM-07-PS01: Listen in order to understand the context and holistic well-being needs of the community and plan an intervention (mentoring, teaching, sermon) to address identified needs

Scope of Practical Skill

Given a faith community setting the learner must be able to:

- PA0101 Establish opportunities for listening apply listening skills and give feedback
- PA0102 Access and utilize additional sources of information on the holistic well-being or not of community (technology, media, community leaders and church leaders).
- PA0103 Summarize and prioritize holistic needs in a faith community
- PA0104 Plan an intervention aimed at the nurturing of pro-active and reactive (coping) life skills and spiritual disciplines / practices
- PA0105 Identify in the planned programme the most effective (age and culturally appropriate) ways for addressing holistic well-being needs (e.g. preaching, teaching, study groups, mentoring, counseling, drama and storytelling, printed media, electronic and social media, etc.)

Applied Knowledge

- AK0101 Basic Christian concepts with reference to new life in Christ and in the power of the Spirit
- AK0102 Principles of evaluating the levels of holistic wellbeing as understood from a Christian perspective
- AK0103 Theory of holistic wellbeing through pro- and reactive life skills and spiritual disciplines / practices
- AK0104 Principles of using a variety of age and culturally appropriate methods and media for the cultivation of pro- and reactive life skills and spiritual disciplines / practices
- AK0105 Principles of group dynamics

Internal Assessment Criteria

- IAC0101 Gather information from a range of sources and analyse and evaluate that information to select and plan an intervention appropriate to the holistic well-being needs that were identified

7.2.2. PM-07-PS02: Cultivate pro- and reactive life skills and spiritual disciplines / practices through preaching, counseling, teaching and mentoring

Scope of Practical Skill

Given a group with specific well-being needs the learner must be able to:

- PA0201 Plan an intervention aimed at the nurturing of pro-active and reactive (coping) life skills and spiritual disciplines / practices
- PA0202 Identify in the planned programme the most effective (age and culturally appropriate) ways for the nurturing of the life skills and disciplines / practices (e.g. preaching, teaching, study groups, mentoring, counseling, drama and story telling, printed media, electronic and social media, etc.)
- PA0203 Prepare and deliver sermons related to a selection of identified needs, and do an evaluation of the impact of the sermon
- PA0204 Conduct a teaching sessions related to a selection of identified needs, and do an evaluation of the impact of the teaching
- PA0205 Conduct counseling sessions related to identified needs, and prepare reports for supervision purposes
- PA0206 Conduct a mentoring process related to identified needs and prepare reports for supervision purposes
- PA0207 Develop and apply a referral system that identifies counseling specializations and services, and set criteria for when and how to refer

Applied Knowledge

- AK0201 Theory of preaching, counseling, teaching and mentoring (or discipleship)
- AK0202 Theory of holistic wellbeing through pro- and reactive life skills and spiritual disciplines / practices
- AK0203 Principles of age and culturally appropriate teaching and communication
- AK0204 Guidelines on the evaluation of the impact of preaching and teaching; and on the preparation of supervision reports
- AK0205 Guidelines on referral and the establishment of a referral system

Internal Assessment Criteria

- IAC0201 Gather information from a range of sources and analyse and evaluate that information to select and plan an intervention appropriate to the pro- and reactive life skills and spiritual disciplines / practices needs that were identified
- IAC0202 Communicate information, using conventions appropriate to the context, in written and oral or signed form or in practical demonstration to address pro- and reactive life skills and spiritual disciplines / practices
- IAC0203 Evaluations of interventions account for own actions, work with and respect for others need for pro- and reactive life skills and spiritual disciplines / practices, and take supervisory responsibility for others

7.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

7.4 Exemptions

8. 263601005-PM-08, Lead a faith community through visionary spiritual leadership (strategic management as a spiritual discipline), NQF Level 5, Credits 4

8.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to lead a faith community through spiritual leadership

The learner will be required to:

- PM-08-PS01: Identify and discern the will of God
- PM-08-PS02: Formulate the direction a faith community should pursue

8.2 Guidelines for Practical Skills

8.2.1. PM-08-PS01: Identify and discern the will of God

Scope of Practical Skill

Given a specific situation requiring direction the learner must be able to:

- PA0101 Plan for and encourage focused prayer, fasting and meditation to focus on the will of God
- PA0102 Facilitate a study of the Bible to find relevant scriptures
- PA0103 Provide faith community with relevant information pertaining the matter at hand
- PA0104 Contemplate, process and consider the inputs received from congregation / faith community members and provide support and feedback
- PA0105 Formulate a way forward based on inputs received

Applied Knowledge

- AK0101 Prayer and meditation processes
- AK0102 Bible interpretation
- AK0103 Planning principles
- AK0104 Principles of spiritual leadership
- AK0105 Principles of keeping a spiritual journal

Internal Assessment Criteria

- IAC0101 Identify, evaluate and suggest solutions for defined, routine and new problems within a faith community context. Suggested solutions are based on relevant Biblical guidance and contemplated will of God

8.2.2. PM-08-PS02: Formulate the direction a faith community should pursue

Scope of Practical Skill

Given a specific situation requiring direction and the outcomes of a discernment process, the learner must be able to:

- PA0201 Formulate a vision or future state for a faith community
- PA0202 Confirm the vision/direction with church members and broader faith community
- PA0203 Communicate the vision to members of the faith community Applied Knowledge

Applied Knowledge

- AK0201 Principles of spiritual leadership
- AK0202 Planning principles

Internal Assessment Criteria

- IAC0201 Gather information from a range of sources to select information appropriate to the faith community's context and analyse and evaluate that information in order to: a. Formulate a vision for the faith community in consultation with the leaders b. Communicate the formulated vision

8.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

8.4 Exemptions

9. 263601005-PM-09, Build the spiritual leadership capacity of the congregation / faith community, NQF Level 5, Credits 4

9.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to build the spiritual leadership capacity of the congregation / faith community

The learner will be required to:

- PM-09-PS01: Identify spiritual leadership potential in individual members
- PM-09-PS02: Develop and implement new or identify existing leadership training programmes

9.2 Guidelines for Practical Skills

9.2.1. PM-09-PS01: Identify spiritual leadership potential in individual members

Scope of Practical Skill

Given a specific leadership group in a faith community the learner must be able to:

- PA0101 Conduct a prayerful group discussion to help them formulate criteria of effective spiritual leadership
- PA0102 Identify existing ministries in a congregation / faith community and existing leaders who comply with these criteria or not
- PA0103 Identify gaps in leadership
- PA0104 Identify specific criteria of spiritual leadership for specific ministries (e.g. musical training for music ministry).
- PA0105 Organize and lead a prayer meeting for guidance in selecting/identifying potential leaders
- PA0106 Apply leadership criteria in selecting leaders for specific ministries
- PA0107 Invite and motivate people (importance of transparency and equal opportunities) to make themselves available for training with a view to possible leadership positions

Applied Knowledge

- AK0101 Principles of spiritual leadership
- AK0102 Planning principles
- AK0103 Group dynamics

Internal Assessment Criteria

- IAC0101 Evaluate own leadership performance and the leadership performance of people in a faith community and take appropriate action where necessary; take responsibility for own learning and promote the learning of others

9.2.2. PM-09-PS02: Develop and implement new or identify existing leadership training programmes

Scope of Practical Skill

Given a need for leadership training the learner must be able to:

- PA0201 Develop a training resource/opportunity database (where training or training material exists for utilization in the congregation / faith community).
- PA0202 Create opportunities for exposure to different forms of ministry.
- PA0203 Establish criteria for leadership roles in a specific ministry in conversation with relevant role players
- PA0204 Develop the leadership criteria into a training programmes to be used during training sessions (incorporating central Christian leadership concepts such as servant leadership and disciple-making).
- PA0205 Utilise alternative training modes such as mentorship to implement the training programmes
- PA0206 Identify, develop/train possible mentors and trainers
- PA0207 Conduct a training session according to principles of teaching/training in a Christian context.

Applied Knowledge

- AK0201 Principles of spiritual leadership development
- AK0202 Planning principles
- AK0203 Group dynamics
- AK0204 Principles of adult learning and programme design

Internal Assessment Criteria

- IAC0201 Evaluate own leadership performance and the leadership performance of people in a faith community and take appropriate action where necessary; take responsibility for own learning and promote the learning of others
- IAC0202 Communicate information, using conventions appropriate to the context, in written and oral or signed form or in practical demonstration to develop leaders in a faith community

9.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

9.4 Exemptions

10. 263601005-PM-10, Facilitate effective ministries in a faith community (operational management as a spiritual discipline) , NQF Level 4, Credits 4

10.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop the learners ability to plan, implement and manage ministries and activities (programmes, projects and initiatives) of the faith community

The learner will be required to:

- PM-10-PS01: Develop and implement operational plans for a faith communities ministries, projects, and initiatives

10.2 Guidelines for Practical Skills

10.2.1. PM-10-PS01: Develop and implement operational plans for a faith community's ministries, projects, and initiatives

Scope of Practical Skill

Given a faith community setting and notes on the broad strategic guidelines and a leadership structure of a faith community, the learner must be able to:

- PA0101 Lead a group session to plan a ministry, project or programme for the faith community
- PA0102 Draw up a ministry plan (an operational plan for a specific ministry)

Applied Knowledge

- AK0101 Basic Christian concepts: nature and characteristics of church, and the role of spiritual gifting in the planning and operations of a church / faith community
- AK0102 Principles of operational and project management in the church / faith community environment
- AK0103 Principles of fund development in the church / faith community environment
- AK0104 Problem solving techniques

Internal Assessment Criteria

- IAC0101 Gather information from a range of sources to select information appropriate to the operational plan and analyse and evaluate that information in order to draft: The ministry or project plan reflected the Christ centered, spiritual and missional nature of the church (faith community). The project plan contained the following:
 - Goals and objectives
 - An analysis of relevant strengths and challenges
 - Action steps and deliverables
 - A realistic time schedule
 - An indication of responsibilities and delegations
 - Risks analysis
 - A budget with a resource and funding plan

- A monitoring, evaluation and maintenance strategy to keep the project alive and responsive to unforeseen eventualities. The oversight, monitoring and review processes containing relevant monitoring and evaluation indicators, and aimed at keeping the project alive and responsive to unforeseen eventualities. The close-out report included lessons learnt and a summary of the objectives met.

10.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

10.4 Exemptions

11. 263601005-PM-11, Facilitate stewardship processes in the faith community (stewardship as a spiritual discipline), NQF Level 4, Credits 4

11.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop the learners ability regarding administrative processes, financial management processes and accountability processes in the faith community

The learner will be required to:

- PM-11-PS01: Evaluate and inform the organisational governance practices
- PM-11-PS02: Evaluate and inform the financial management processes of a faith community
- PM-11-PS03: Evaluate and inform the asset and facility management processes of a faith community
- PM-11-PS04: Evaluate and inform the administrative and human resource management processes of a faith community

11.2 Guidelines for Practical Skills

11.2.1. PM-11-PS01: Evaluate and inform the organisational governance practices

Scope of Practical Skill

Given a specific faith community's legal status and financial practices the learner must be able to:

- PA0101 Establish the financial health of the faith community
- PA0102 Comment on the financial control mechanisms and possible risks in the faith community

Applied Knowledge

- AK0101 Organisational Governance Criteria
- AK0102 Bookkeeping Principles
- AK0103 Church Administration
- AK0104 Financial Control Principles

Internal Assessment Criteria

- IAC0101 Gather, analyse and evaluate or interpret relevant financial control mechanisms

11.2.2. PM-11-PS02: Evaluate and inform the financial management processes of a faith community

Scope of Practical Skill

Given a specific faith community's financial practices and statements the learner must be able to:

- PA0201 Evaluate the existing financial management and accountability framework of the faith community
- PA0202 Interpret the financial statements of the faith community

- PA0203 Compile a budget for the overall functioning of the faith community
- PA0204 Monitor and comment on the cash management processes and procurement processes of the faith community

Applied Knowledge

- AK0201 Organisational Governance (Accountability) Criteria
- AK0202 Bookkeeping Principles
- AK0203 Church Administration
- AK0204 Procurement Processes

Internal Assessment Criteria

- IAC0201 Gather, analyse and evaluate or interpret relevant financial practices

11.2.3. PM-11-PS03: Evaluate and inform the asset and facility management processes of a faith community

Scope of Practical Skill

Given a specific faith community's asset and facility management processes the learner must be able to:

- PA0301 Evaluate the existing asset and facility management processes of a faith community
- PA0302 Compile an asset register
- PA0303 Identify health and safety risks in the facilities used by the faith community

Applied Knowledge

- AK0301 Occupational Health and Safety Act
- AK0302 Principles of facility management

Internal Assessment Criteria

- IAC0301 Gather, analyse and evaluate or interpret relevant asset and facility management processes

11.2.4. PM-11-PS04: Evaluate and inform the administrative and human resource management processes of a faith community

Scope of Practical Skill

Given a specific faith community's administrative processes the learner must be able to:

- PA0401 Evaluate the existing administrative and human resource management processes of a faith community
- PA0402 Establish a document management system
- PA0403 Compile a membership register

- PA0404 Compile job delegations and performance agreements for employees
- PA0405 Conduct a performance feedback session

Applied Knowledge

- AK0401 Labour Legislation
- AK0402 Principles of document management
- AK0403 Principles of human resource management

Internal Assessment Criteria

- IAC0401 Apply essential methods, procedures and techniques to a faith community's administrative processes and motivate change

11.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

11.4 Exemptions

12. 263601005-PM-12, Mobilise the faith community to share the good news of Jesus Christ with the world, NQF Level 5, Credits 4

12.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop the learners ability to mobilise the faith community to share the good news of Jesus Christ with the world

The learner will be required to:

- PM-12-PS01: Sensitise the faith community concerning the unfinished task of evangelism
- PM-12-PS02: Mobilise the local church to reach out to the world with the Gospel through evangelism and/or church planting

12.2 Guidelines for Practical Skills

12.2.1. PM-12-PS01: Sensitise the faith community concerning the unfinished task of evangelism

Scope of Practical Skill

Given a faith community setting the learner must be able to:

- PA0101 Probe and report on the faith community's general understanding of the unfinished task of evangelism, and the level of their commitment to this task
- PA0102 Prepare a message that can be used to inform the faith community about the unfinished task of evangelism; and to explain the meaning and scope of the Great Commission and how it involves the local faith community
- PA0103 Draw up a plan to sensitise the faith community regarding the unfinished task.
- PA0104 Present or communicate the plan to a study group or to the faith community

Applied Knowledge

- AK0101 Basic Christian concepts: The nature of the Church; the church (Christianity) in local communities and society
- AK0102 Information on the extent and nature of the unfinished task
- AK0103 Principles of evangelism and outreaches
- AK0104 Principles of contextual and congregational analysis and reporting
- AK0105 Guidelines on the sensitisation of a faith community for a specific purpose

Internal Assessment Criteria

- IAC0101 Select and apply standard methods, procedures or techniques and plan and manage an implementation process within a familiar and supported environment that focuses on the unfinished task of the church that includes:
 - Intercession for the unreached people of the world
 - Exposing the congregation / faith community to the situation and plight of unreached people (during worship services, through different media, newsletters, etc).

12.2.2. PM-12-PS02: Mobilise the local church to reach out to the world with the Gospel through evangelism and/or church planting

Scope of Practical Skill

Given a specific faith community's evangelism and/or church planting opportunities, the learner must be able to:

- PA0201 Assist the faith community to identify evangelism opportunities in which they can be practically involved
- PA0202 Do a contextual analysis, and report on, the situation of the target group as part of the process to mobilise the faith community
- PA0203 Identify methods of evangelism that will be best suited to the purpose of the faith community
- PA0204 Acquire suitable training material for different methods
- PA0205 Identify methods, the nature and style of evangelism and/or church planting that would be relevant and most suitable to the situation and environment of the faith community
- PA0206 Develop a mobilisation plan for evangelism and/or church planting for the faith community, in consultation with the relevant leaders of the faith community. The information that was developed as part of the process (nature and style, opportunities and the report on the contextual analysis) should be used in the mobilisation plan

Applied Knowledge

- AK0201 Basic Christian concepts: The nature of the Church; the church (Christianity) in local communities and society
- AK0202 Principles of evangelism and church planting
- AK0203 Principles of contextual analysis

Internal Assessment Criteria

- IAC0201 Gather information from a range of sources to select information appropriate to the outreach opportunities and analyse and evaluate that information
- IAC0202 Identify, evaluate and suggest an appropriate outreach mobilisation plan within a faith community context, and apply solutions based on relevant methods, the nature and style of evangelism and/or church planting models

12.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

12.4 Exemptions

13. 263601005-PM-13, Plan and execute outreach programs to deal with socio-economic and other relevant needs in the wider community, NQF Level 5, Credits 3

13.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop the learners ability to plan and execute outreach programs that deal with socio-economic needs in the wider community

The learner will be required to:

- PM-13-PS01: Identify the socio-economic developmental needs and assets of the community
- PM-13-PS02: Determine relevant development objectives and prepare sustainable intervention plans
- PM-13-PS03: Initiate, support and monitor community development programs
- PM-13-PS04: Initiate and drive campaigns requiring advocacy, public witness and social justice activism

13.2 Guidelines for Practical Skills

13.2.1. PM-13-PS01: Identify the socio-economic developmental needs and assets of the community

Scope of Practical Skill

Given a faith community setting the learner must be able to:

- PA0101 Plan and implement a contextual research and analysis process in the faith community's adjacent community, to determine socio-economic and other relevant developmental needs and assets of the community
- PA0102 Compile a report that highlights the assets and needs that the faith community (church) as missional entity and body of Christ should be aware of and should consider responding to

Applied Knowledge

- AK0101 Basic Christian concepts: character of the church as body of Christ and its missional nature
- AK0102 Principles and guidelines on social or contextual research and analysis
- AK0103 Principles and guidelines on sustainable community development
- AK0104 Guidelines on community liaison and networking

Internal Assessment Criteria

- IAC0101 Gather information from a range of sources to select information appropriate to the social-economic development needs of the broader community and analyse and evaluate that information in a report

13.2.2. PM-13-PS02: Determine relevant development objectives and prepare sustainable intervention plans

Scope of Practical Skill

Given a socio-economic development needs and assets in the community in the vicinity of the faith community, the learner must be able to:

Given a socio-economic development needs and assets in the community in the vicinity of the faith community, the learner must be able to:

- PA0201 Initiate a process to determine developmental objectives in conjunction with community representatives
- PA0202 Facilitate, in conjunction with the community representatives, the compilation of an asset based action plan related to at least one of the development goals
- PA0203 Identify providers and sponsors from the community to support the implementation of the plan
- PA0204 Design a monitoring and evaluation strategy that could be used to evaluate the level of success of the action plan when implemented, and describe a contingency planning strategy to guarantee the sustainability of the initiative

Applied Knowledge

- AK0201 Basic Christian concepts: character of the church as body of Christ and its missional nature
- AK0202 Principles and guidelines on social or contextual research and analysis
- AK0203 Principles and guidelines on sustainable community development
- AK0204 Guidelines on community liaison and networking

Internal Assessment Criteria

- IAC0201 Identify, evaluate and suggest an asset based action plan addressing at least one developmental goal within a familiar context

13.2.3. PM-13-PS03: Initiate, support and monitor community development programs

Scope of Practical Skill

Given a faith community setting the learner must be able to:

- PA0301 Identify sustainable development programs in the community in which the faith community could get involved
- PA0302 Write a report on the characteristics of the programs, highlight the benefits and challenges to the faith community regarding possible participation in the existing community programmes, and recommend on the possible participation of the faith community

Applied Knowledge

- AK0301 Basic Christian concepts: character of the church as body of Christ and its missional nature
- AK0302 Principles and guidelines on social or contextual research and analysis
- AK0303 Principles and guidelines on sustainable community development
- AK0304 Guidelines on community liaison and networking

Internal Assessment Criteria

- IAC0301 Gather information from a range of sources to select information appropriate to the development programme and analyse and evaluate that information in a report that highlights the benefits and challenges of participation by the faith community

13.2.4. PM-13-PS04: Initiate and drive campaigns requiring advocacy, public witness and social justice activism

Scope of Practical Skill

Given a specific faith community's social setting that requires public mobilisation and awareness the learner must be able to:

- PA0401 Facilitate a Biblical understanding of social justice in the faith community
- PA0402 Identify cases in the wider community requiring advocacy, public witness and social justice activism
- PA0403 Engage in public debate on each of the cases, by writing a letter to a newspaper or engaging in a debate on the issue in social media

Applied Knowledge

- AK0401 Basic Christian concepts: character of the church as body of Christ , its missional nature, and the public theological role of the church
- AK0402 Christian ethics / virtue ethics
- AK0403 Principles and guidelines on social or contextual research and analysis
- AK0404 Guidelines on communication in the printed, electronic and social media

Internal Assessment Criteria

- IAC0401 Gather information from a range of sources to select information appropriate to the presented social justice scenario and analyse and evaluate that information in a media statement, essay or report that highlights the main issues of the social justice debate

13.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

13.4 Exemptions

14. 263601005-PM-14, Initiate and / or participate in interventions to deal with needs and emergency situations in the community, NQF Level 5, Credits 3

14.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to enable the learner to identify emergency situations, and lead or participate in interventions to deal with such emergencies

The learner will be required to:

- PM-14-PS01: Mobilise a faith community to render support during emergency situations

14.2 Guidelines for Practical Skills

14.2.1. PM-14-PS01: Mobilise a faith community to render support during emergency situations

Scope of Practical Skill

Given a faith community setting the learner must be able to:

- PA0101 Conduct community risk assessment in the community
- PA0102 Prepare an emergency plan for the risks identified and discuss this in a study group

Applied Knowledge

- AK0101 Basic Christian concepts: The nature of the Church; the church (Christianity) in local communities and society
- AK0102 Community risk assessment and emergency intervention principles

Internal Assessment Criteria

- IAC0101 Understand different kinds of systems available to render support during emergency situations, their constituent parts, the relationships between these parts and where the faith community could and should play a role

14.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

14.4 Exemptions

15. 263601005-PM-15, Participate in inter-faith community development initiatives, NQF Level 5, Credits 3

15.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to participate in relevant inter-faith community development initiatives

The learner will be required to:

- PM-15-PS01: Participate in inter-faith community development structures, forums and programmes

15.2 Guidelines for Practical Skills

15.2.1. PM-15-PS01: Participate in inter-faith community development structures, forums and programmes

Scope of Practical Skill

Given an inter-faith community development structure, forum or programme the learner must be able to:

- PA0101 Identify stakeholders, role players and leaders in the wider community
- PA0102 Select and equip members of the faith community to participate in development projects in the wider community
- PA0103 Provide the platform in inter-faith community development programs

Applied Knowledge

- AK0101 Basic Christian concept: understanding the life and message of Jesus of Nazareth as one of servanthood, grace and tolerance to the outsiders and the despised in the community
- AK0102 Principles of cross-cultural and inter-faith respect and relationships without losing ones identity and witness as a Christian

Internal Assessment Criteria

- IAC0101 Gather information from a range of sources to select information appropriate to participation in an interfaith development programme and analyse and evaluate that information to produce an outline of how a faith community could participate in inter-faith community development structures, forums and programmes

15.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

15.4 Exemptions

16. 263601005-PM-16, Plan and manage the effective use of media, NQF Level 5, Credits 2

16.1 Purpose of the Practical Skill Modules

The focus of the learning in this module is on providing the learner an opportunity to develop the learners ability to reach wider audiences through the use of various media

The learner will be required to:

- PM-16-PS01: Select and utilize appropriate multi-media
- PM-16-PS02: Involve church members in the implementation of a communication strategy/drive

16.2 Guidelines for Practical Skills

16.2.1. PM-16-PS01: Select and utilize appropriate multi-media

Scope of Practical Skill

Given a specific communication situation the learner must be able to:

- PA0101 Formulate a message to be communicated
- PA0102 Identify audience/ target group/ location
- PA0103 Select a preferred mode of media interface
- PA0104 Consider budget implications of media use
- PA0105 Use the selected media to communicate a message

Applied Knowledge

- AK0101 Basic Christian concepts: The nature of the Church; the church (Christianity) in local communities and society
- AK0102 Principles for effective use of multi-media

Internal Assessment Criteria

- IAC0101 Communicate information, using conventions appropriate to the context, in written and oral or signed form or in practical demonstration to develop leaders in a faith community

16.2.2. PM-16-PS02: Involve church members in the implementation of a communication strategy/drive

Scope of Practical Skill

Given a specific communication situation the learner must be able to:

- PA0201 Create an interest in the communication need
- PA0202 Establish relevant existing skills database among church members that could help with various modes of communication
- PA0203 Develop required skills among church members with a view to implementing communication a strategy or drive

- PA0204 Produce a variety of communication media to be used in a specific community

Applied Knowledge

- AK0201 Basic Christian concepts: The nature of the Church; the church (Christianity) in local communities and society
- AK0202 Characteristics of media

Internal Assessment Criteria

- IAC0201 Select and apply standard methods, procedures, techniques or modes of communication and plan and manage a communication campaign within a familiar and supported environment

16.3 Provider Programme Accreditation Criteria

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

16.4 Exemptions

SECTION 3C: WORK EXPERIENCE MODULE SPECIFICATIONS

List of Work Experience Module Specifications

- 263601005-WM-01, Prepare and conduct a worship service to nurture the relationship with God , NQF Level 5, Credits 15
- 263601005-WM-02, Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care , NQF Level 5, Credits 15
- 263601005-WM-03, Develop pro-active and reactive (coping) life skills and nurture Christian values in a faith community , NQF Level 5, Credits 10
- 263601005-WM-04, Engage the leadership of a faith community in discussions on visional leadership and operational management practices , NQF Level 5, Credits 5
- 263601005-WM-05, Plan and execute an outreach or community development project in a community , NQF Level 5, Credits 5

1. 263601005-WM-01, Prepare and conduct a worship service to nurture the relationship with God , NQF Level 5, Credits 15

1.1 Purpose of the Work Experience Modules

The focus of the work experience is on providing the learner an opportunity to:

Prepare and conduct worship at least 4 worship services (this may include preaching) in a faith community to nurture the relationship with God.

The learner will be required to:

- WM-01-WE01: Prepare a worship service and sermon
- WM-01-WE02: Conduct a worship service and deliver a sermon

1.2 Guidelines for Work Experiences

1.2.1. WM-01-WE01: Prepare a worship service and sermon

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0101 Listen to and understand the congregation / faith community and its context
- WA0102 Decide on a specific type of worship service
- WA0103 Select and study Bible Text
- WA0104 Discern (search for) Gods message in the text through spiritual practices and disciplines
- WA0105 Prepare a sermon
- WA0106 Plan a worship service

Supporting Evidence

- SE0101 A document or report showing the prepared worship service that relates to the context of the audience
- SE0102 An outline of the Bible study, contextual analysis and discernment process followed that was conducted in preparation for the service and outlines a message that resonates the intention of the selected Biblical text
- SE0103 Prepared sermon

1.2.2. WM-01-WE02: Conduct a worship service and deliver a sermon

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0201 Conduct a worship service
- WA0202 Deliver a sermon

Supporting Evidence

- SE0201 Evaluation showing the liturgical elements were intentionally structured to support the congregation / faith community in understanding and embracing the sermons message
- SE0202 Evaluation showing the congregation / faith community was able to understand and to relate to the message

1.3 Contextualised Workplace Knowledge

1 1. Interest groups in faith community 2. Worship service practices and support in the faith community

1.4 Criteria for Workplace Approval

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

1.5 Additional Assignments to be Assessed Externally

2. 263601005-WM-02, Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care, NQF Level 5, Credits 15

2.1 Purpose of the Work Experience Modules

The focus of the work experience is on providing the learner an opportunity to:

Observe and experience fellowship and care in a faith community and then to enhance the fellowship and care by means of ministry activities.

The learner will be required to:

- WM-02-WE01: Observe and describe the existing relationships in the faith community
- WM-02-WE02: Conduct at least 3 ministry activities to enhance the quality of fellowship and mutual care in a specific faith community

2.2 Guidelines for Work Experiences

2.2.1. WM-02-WE01: Observe and describe the existing relationships in the faith community

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0101 Interact with members of the faith community by means of a variety of modes of interaction (visitations, group meetings, leadership meetings) over a period of at least two months
- WA0102 Draft a checklist to be used in the faith community to gauge fellowship or support
- WA0103 Evaluate the state of the relationships and the level of mutual support and sense of belonging
- WA0104 Compile a report on the findings of the evaluation of the relationships and the level of mutual support and sense of belonging

Supporting Evidence

- SE0101 An evaluation report that addresses the vital aspects of the relationships, support and sense of belonging observed
- SE0102 Checklist or tool to be used in the faith community to gauge fellowship or support
- SE0103 Report on the modes of interaction consists of at least ten visitations, five group meetings and two leadership meetings

2.2.2. WM-02-WE02: Conduct at least 3 ministry activities to enhance the quality of fellowship and mutual care in a specific faith community

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0201 Conduct specific ministry activities in a variety of settings (worship services, groups) to different interest groups (eg. young married couples, parents, seniors, or persons in the same profession etc) with the aim of enhancing the quality of fellowship and mutual care

Supporting Evidence

- SE0201 A report describing the ministry activities, its impact and lessons learned
- SE0202 Plan outlining the planned ministry activities showing sensitivity to the context of the faith community and appropriateness of the level of the audience it is intended for.

2.3 Contextualised Workplace Knowledge

1 1. Interest groups in faith community (eg. young married couples, parents, seniors, or persons in the same profession etc) 2. Fellowship and care support structure in the faith community

2.4 Criteria for Workplace Approval

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

2.5 Additional Assignments to be Assessed Externally

3. 263601005-WM-03, Develop pro-active and reactive (coping) life skills and nurture Christian values in a faith community, NQF Level 5, Credits 10

3.1 Purpose of the Work Experience Modules

The focus of the work experience is on providing the learner an opportunity to:

Observe life skills and virtues of people in a faith community with the aim of developing pro-active and reactive life skills and nurturing Christian values

The learner will be required to:

- WM-03-WE01: Identify, in consultation with leaders in the faith community, the main issues related to the holistic wellbeing (socio-economic, physical, emotional and spiritual health) and Christian values of faith community members
- WM-03-WE02: Prepare programmes and present or conduct interventions to cultivate pro- and reactive life skills and spiritual disciplines
- WM-03-WE03: Prepare and present programmes and interventions to nurture a Christian value system

3.2 Guidelines for Work Experiences

3.2.1. WM-03-WE01: Identify, in consultation with leaders in the faith community, the main issues related to the holistic wellbeing (socio-economic, physical, emotional and spiritual health) and Christian values of faith community members

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0101 Do a contextual and congregational analysis to identify the main issues related to holistic wellbeing of faith community members
- WA0102 Compile a report listing the issues that require attention in the faith community and consult the leaders of the faith community on the findings as part of the analysis

Supporting Evidence

- SE0101 An analysis identifying the main issues related to holistic wellbeing of faith community members

3.2.2. WM-03-WE02: Prepare programmes and present or conduct interventions to cultivate pro- and reactive life skills and spiritual disciplines

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0201 Plan a programme aimed at the nurturing of pro-active and reactive (coping) life skills and spiritual disciplines / practices, in accordance with outcomes of an analysis done
- WA0202 Prepare and deliver at least two sermons related to a selection of identified needs
- WA0203 Prepare and conduct at least two supervised teaching sessions with different interest groups related to a selection of identified needs

- WA0204 Conduct at least three supervised counseling sessions related to identified needs

Supporting Evidence

- SE0201 A programme plan that integrates the most effective (age and culturally appropriate) ways for the nurturing of the life skills and disciplines / practices (e.g. preaching, teaching, study groups, mentoring, counseling, drama and story telling, printed media, electronic and social media, etc.)
- SE0202 An evaluation of the impact of the sermons (what was the message, was it applicable, and what was the responses of a selection of persons who heard the sermon?)
- SE0203 An evaluation of the outcome (what was the content and is it applicable) of the teaching
- SE0204 A verbatim report on the proceedings in the counseling session and lessons learnt

3.2.3. WM-03-WE03: Prepare and present programmes and interventions to nurture a Christian value system

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0301 Plan a programme or process aimed at nurturing the values and virtues in the faith community, in accordance with the outcomes of the study that was conducted
- WA0302 Identify in the plan the most effective (age and culturally appropriate) ways for the nurturing of the values and virtues (e.g. preaching, teaching, study groups, mentoring, counseling, drama and story telling, printed media, electronic and social media, etc.)
- WA0303 Address one of the identified value or virtue issues or themes through an appropriate medium, and evaluate the effect it had on the knowledge, attitude and behaviour of participants

Supporting Evidence

- SE0301 Planned programme or process aimed at nurturing the values and virtues in the faith community, in accordance with the identified outcomes
- SE0302 Report on how the value and related virtue was addressed by utilising at least two modes or ways (e.g. preaching, teaching, study groups, mentoring, counseling, role-play, drama and story telling, printed media, electronic and social media, etc.)

3.3 Contextualised Workplace Knowledge

1. Report and referral system, process
2. Values of the faith community

3.4 Criteria for Workplace Approval

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

3.5 Additional Assignments to be Assessed Externally

4. 263601005-WM-04, Engage the leadership of a faith community in discussions on visional leadership and operational management practices, NQF Level 5, Credits 5

4.1 Purpose of the Work Experience Modules

The focus of the work experience is on providing the learner an opportunity to:

Discuss visional leadership and operational management required for the organisational wellbeing with the leadership of a faith community

The learner will be required to:

- WM-04-WE01: Engage a faith community on aspects of visional leadership
- WM-04-WE02: Engage a faith community on aspects of operational management, administration, financial management, and accountability practices

4.2 Guidelines for Work Experiences

4.2.1. WM-04-WE01: Engage a faith community on aspects of visional leadership

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0101 Identify the leadership styles in a faith community
- WA0102 Prepare a programme to inform the faith community on what visional leadership is
- WA0103 Present a programme on visional leadership in a faith community

Supporting Evidence

- SE0101 The detailed programme on visional leadership presented in the faith community
- SE0102 An evaluation of the leadership programme that was presented

4.2.2. WM-04-WE02: Engage a faith community on aspects of operational management, administration, financial management, and accountability practices

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0201 Comment on the accountability practices in the faith community
- WA0202 Comment on the ministry management practices in the faith community
- WA0203 Comment on the administrative and financial management practices in the faith community

Supporting Evidence

- SE0201 Report on the accountability practices in the faith community
- SE0202 Report on the ministry management practices in the faith community
- SE0203 Report on the administration practices in the faith community

4.3 Contextualised Workplace Knowledge

1. Strategic goals, focus of the faith community
2. How to contact leaders and make appointments in the faith community
3. Stewardship, Ministry management and Administration processes of the faith community

4.4 Criteria for Workplace Approval

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

4.5 Additional Assignments to be Assessed Externally

5. 263601005-WM-05, Plan and execute an outreach or community development project in a community, NQF Level 5, Credits 5

5.1 Purpose of the Work Experience Modules

The focus of the work experience is on providing the learner an opportunity to:

Plan and execute an outreach or community development project (could be with limited scope and once-off) in a community by a faith community; and promote awareness or advocacy to address a specific issue.

The learner will be required to:

- WM-05-WE01: Plan an outreach or community development project in a community
- WM-05-WE02: Implement an outreach or community development project in a community
- WM-05-WE03: Promote awareness and advocacy to address a specific issue

5.2 Guidelines for Work Experiences

5.2.1. WM-05-WE01: Plan an outreach or community development project in a community

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0101 Identify an outreach or community development focus area for or in a community
- WA0102 Plan a programme to address the specific focus identified

Supporting Evidence

5.2.2. WM-05-WE02: Implement an outreach or community development project in a community

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0201 Garner interest and support in the faith community for the programme by means of appropriate communication and other media
- WA0201 Capacitate participants for their roles in the programme
- WA0203 Implement the programme in the community

Supporting Evidence

- SE0201 Media and material used to inform the participants of the programme
- SE0202 Report on the implementation of the programme with suggestions of how to sustain the programme or rerun the programme in the future

5.2.3. WM-05-WE03: Promote awareness and advocacy to address a specific issue

Scope of Work Experience

The person will be expected to engage in the following work activities:

- WA0301 Identify possible issues that require awareness and advocacy
- WA0302 Garner interest and support in the faith community for a specific issue requiring focus
- WA0303 Compile a facts sheet on the issues that were identified to be addressed
- WA0304 Utilise appropriate communication and other media to drive the awareness and advocacy

Supporting Evidence

- SE0301 Media and material used to inform the participants of the programme
- SE0302 Fact sheet on at least one of the issues contains relevant information, stakeholders and remedial measures or alternative state of how the situation being addressed should be
- SE0303 Report on the implementation of the awareness and advocacy process

5.3 Contextualised Workplace Knowledge

1 Existing outreach and community projects Information on issues of injustice or unattended needs in the community

5.4 Criteria for Workplace Approval

Physical Requirements:

Human Resource Requirements:

Legal Requirements:

5.5 Additional Assignments to be Assessed Externally

SECTION 4: STATEMENT OF WORK EXPERIENCE

Curriculum Number:	263601005
Curriculum Title:	Christian Religious Professional

Learner Details	
Name:	
ID Number:	

Employer Details	
Company Name:	
Address:	
Supervisor Name:	
Work Telephone:	
E-Mail:	

263601005-WM-01, Prepare and conduct a worship service to nurture the relationship with God , NQF Level 5, Credits 15

WM-01-WE01	Prepare a worship service and sermon		
	Scope Work Experience	Date	Signature
WA0101	Listen to and understand the congregation / faith community and its context		
WA0102	Decide on a specific type of worship service		
WA0103	Select and study Bible Text		
WA0104	Discern (search for) Gods message in the text through spiritual practices and disciplines		
WA0105	Prepare a sermon		
WA0106	Plan a worship service		
	Supporting Evidence	Date	Signature
SE0101	A document or report showing the prepared worship service that relates to the context of the audience		
SE0102	An outline of the Bible study, contextual analysis and discernment process followed that was conducted in preparation for the service and outlines a message that resonates the intention of the selected Biblical text		
SE0103	Prepared sermon		
WM-01-WE02	Conduct a worship service and deliver a sermon		
	Scope Work Experience	Date	Signature
WA0201	Conduct a worship service		
WA0202	Deliver a sermon		
	Supporting Evidence	Date	Signature
SE0201	Evaluation showing the liturgical elements were intentionally structured to support the congregation / faith community in understanding and embracing the		

	sermons message		
SE0202	Evaluation showing the congregation / faith community was able to understand and to relate to the message		

	Contextualised Workplace Knowledge	Date	Signature
1	1. Interest groups in faith community 2. Worship service practices and support in the faith community		

	Additional Assignments to be Assessed Externally	Date	Signature

263601005-WM-02, Plan and conduct teachings, and develop ministry activities, to enhance the quality of fellowship and mutual care, NQF Level 5, Credits 15

WM-02-WE01	Observe and describe the existing relationships in the faith community		
	Scope Work Experience	Date	Signature
WA0101	Interact with members of the faith community by means of a variety of modes of interaction (visitations, group meetings, leadership meetings) over a period of at least two months		
WA0102	Draft a checklist to be used in the faith community to gauge fellowship or support		
WA0103	Evaluate the state of the relationships and the level of mutual support and sense of belonging		
WA0104	Compile a report on the findings of the evaluation of the relationships and the level of mutual support and		

	sense of belonging		
	Supporting Evidence	Date	Signature
SE0101	An evaluation report that addresses the vital aspects of the relationships, support and sense of belonging observed		
SE0102	Checklist or tool to be used in the faith community to gauge fellowship or support		
SE0103	Report on the modes of interaction consists of at least ten visitations, five group meetings and two leadership meetings		
WM-02-WE02	Conduct at least 3 ministry activities to enhance the quality of fellowship and mutual care in a specific faith community		
	Scope Work Experience	Date	Signature
WA0201	Conduct specific ministry activities in a variety of settings (worship services, groups) to different interest groups (eg. young married couples, parents, seniors, or persons in the same profession etc) with the aim of enhancing the quality of fellowship and mutual care		
	Supporting Evidence	Date	Signature
SE0201	A report describing the ministry activities, its impact and lessons learned		
SE0202	Plan outlining the planned ministry activities showing sensitivity to the context of the faith community and appropriateness of the level of the audience it is intended for.		

	Contextualised Workplace Knowledge	Date	Signature
1	1. Interest groups in faith community (eg. young married couples, parents, seniors, or persons in the same profession etc) 2. Fellowship		

	and care support structure in the faith community		
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	Additional Assignments to be Assessed Externally	Date	Signature
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263601005-WM-03, Develop pro-active and reactive (coping) life skills and nurture Christian values in a faith community , NQF Level 5, Credits 10

WM-03-WE01	Identify, in consultation with leaders in the faith community, the main issues related to the holistic wellbeing (socio-economic, physical, emotional and spiritual health) and Christian values of faith community members		
	Scope Work Experience	Date	Signature
WA0101	Do a contextual and congregational analysis to identify the main issues related to holistic wellbeing of faith community members		
WA0102	Compile a report listing the issues that require attention in the faith community and consult the leaders of the faith community on the findings as part of the analysis		
	Supporting Evidence	Date	Signature
SE0101	An analysis identifying the main issues related to holistic wellbeing of faith community members		
WM-03-WE02	Prepare programmes and present or conduct interventions to cultivate pro- and reactive life skills and spiritual disciplines		
	Scope Work Experience	Date	Signature
WA0201	Plan a programme aimed at the nurturing of pro-active and reactive (coping) life skills and spiritual disciplines / practices, in accordance with outcomes of an analysis done		

WA0202	Prepare and deliver at least two sermons related to a selection of identified needs		
WA0203	Prepare and conduct at least two supervised teaching sessions with different interest groups related to a selection of identified needs		
WA0204	Conduct at least three supervised counseling sessions related to identified needs		
	Supporting Evidence	Date	Signature
SE0201	A programme plan that integrates the most effective (age and culturally appropriate) ways for the nurturing of the life skills and disciplines / practices (e.g. preaching, teaching, study groups, mentoring, counseling, drama and story telling, printed media, electronic and social media, etc.)		
SE0202	An evaluation of the impact of the sermons (what was the message, was it applicable, and what was the responses of a selection of persons who heard the sermon?)		
SE0203	An evaluation of the outcome (what was the content and is it applicable) of the teaching		
SE0204	A verbatim report on the proceedings in the counseling session and lessons learnt		
WM-03-WE03	Prepare and present programmes and interventions to nurture a Christian value system		
	Scope Work Experience	Date	Signature
WA0301	Plan a programme or process aimed at nurturing the values and virtues in the faith community, in accordance with the outcomes of the study that was conducted		
WA0302	Identify in the plan the most effective (age and culturally appropriate) ways for the nurturing of the values and virtues (e.g. preaching, teaching, study groups, mentoring, counseling, drama and story telling, printed media, electronic and social media, etc.)		
WA0303	Address one of the identified value or virtue issues or themes through an appropriate medium, and evaluate		

	the effect it had on the knowledge, attitude and behaviour of participants		
	Supporting Evidence	Date	Signature
SE0301	Planned programme or process aimed at nurturing the values and virtues in the faith community, in accordance with the identified outcomes		
SE0302	Report on how the value and related virtue was addressed by utilising at least two modes or ways (e.g. preaching, teaching, study groups, mentoring, counseling, role-play, drama and story telling, printed media, electronic and social media, etc.)		

	Contextualised Workplace Knowledge	Date	Signature
1	Report and referral system, process 2. Values of the faith community		

	Additional Assignments to be Assessed Externally	Date	Signature
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263601005-WM-04, Engage the leadership of a faith community in discussions on visional leadership and operational management practices, NQF Level 5, Credits 5

WM-04-WE01	Engage a faith community on aspects of visional leadership		
	Scope Work Experience	Date	Signature
WA0101	Identify the leadership styles in a faith community		
WA0102	Prepare a programme to inform the faith community on what visional leadership is		

WA0103	Present a programme on visional leadership in a faith community		
	Supporting Evidence	Date	Signature
SE0101	The detailed programme on visional leadership presented in the faith community		
SE0102	An evaluation of the leadership programme that was presented		
WM-04-WE02	Engage a faith community on aspects of operational management, administration, financial management, and accountability practices		
	Scope Work Experience	Date	Signature
WA0201	Comment on the accountability practices in the faith community		
WA0202	Comment on the ministry management practices in the faith community		
WA0203	Comment on the administrative and financial management practices in the faith community		
	Supporting Evidence	Date	Signature
SE0201	Report on the accountability practices in the faith community		
SE0202	Report on the ministry management practices in the faith community		
SE0203	Report on the administration practices in the faith community		

	Contextualised Workplace Knowledge	Date	Signature
1	1. Strategic goals, focus of the faith community 2. How to contact leaders and make appointments in the faith		

	community 3. Stewardship, Ministry management and Administration processes of the faith community		
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	Additional Assignments to be Assessed Externally	Date	Signature
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263601005-WM-05, Plan and execute an outreach or community development project in a community , NQF Level 5, Credits 5

WM-05-WE01	Plan an outreach or community development project in a community		
	Scope Work Experience	Date	Signature
WA0101	Identify an outreach or community development focus area for or in a community		
WA0102	Plan a programme to address the specific focus identified		
WM-05-WE02	Implement an outreach or community development project in a community		
	Scope Work Experience	Date	Signature
WA0201	Garner interest and support in the faith community for the programme by means of appropriate communication and other media		
WA0201	Capacitate participants for their roles in the programme		
WA0203	Implement the programme in the community		
	Supporting Evidence	Date	Signature
SE0201	Media and material used to inform the participants of the programme		

SE0202	Report on the implementation of the programme with suggestions of how to sustain the programme or rerun the programme in the future		
WM-05-WE03	Promote awareness and advocacy to address a specific issue		
	Scope Work Experience	Date	Signature
WA0301	Identify possible issues that require awareness and advocacy		
WA0302	Garner interest and support in the faith community for a specific issue requiring focus		
WA0303	Compile a facts sheet on the issues that were identified to be addressed		
WA0304	Utilise appropriate communication and other media to drive the awareness and advocacy		
	Supporting Evidence	Date	Signature
SE0301	Media and material used to inform the participants of the programme		
SE0302	Fact sheet on at least one of the issues contains relevant information, stakeholders and remedial measures or alternative state of how the situation being addressed should be		
SE0303	Report on the implementation of the awareness and advocacy process		

	Contextualised Workplace Knowledge	Date	Signature
1	Existing outreach and community projects Information on issues of injustice or unattended needs in the community		

	Additional Assignments to be Assessed Externally	Date	Signature
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